

BETHLEHEM TOWNSHIP TRUSTEES  
8600 BLOUGH AVE SW ♦ P.O. BOX 161 ♦ NAVARRE, OH 44662  
PHONE: 330-756-9207 ♦ WEBSITE: bethtwp.com

November 3, 2025 Work Session Minutes

Urbach called the work session to order at 5:30 pm. Seconded by Lambert. All in Favor: YES Checks were signed.

DISCUSSION:

- 1) The two quotes that were received for the property and liability insurance.
- 2) Information on attorney to update our employee handbook.

Urbach made the motion to come out of the work session. Seconded by Veselenak. All in Favor: YES. The work session ended at 6:00 pm.

November 3, 2025 Regular Meeting Minutes

Urbach called the regular meeting to order at 6:00 pm. Seconded by Veselenak. The pledge was recited by all present. Upon Role Call the Result was:

VESELENAK HERE                      LAMBERT HERE                      URBACH HERE

Lambert made the motion to accept the minutes of October 20, 2025 as they have read them through email.

Seconded by Veselenak. All in Favor: YES Lambert made the motion to accept the Work Session minutes from October 23, 2025 as they have read them through email. Veselenak seconded the motion. All in Favor: YES

Urbach made the motion to accept the minutes from the October 30, 2025 Work Session. Seconded by Veselenak.

All in Favor: YES Lambert made the motion to pay the bills. Seconded by Veselenak. All in Favor: YES. The bills are in the amount of \$23,621.54.

ROAD SUPERINTENDENT REPORT

- 1) They need cutting edges for all the plows. We usually get them from Dexter. They will deliver them to the shop. Lambert made the motion to purchase seven (7) cutting edges with nuts and bolts from Dexter. Seconded by Urbach. All in Favor: YES

PUBLIC PARTICIPATION

David Hayes informed the Trustees on why he thought the Piero variance should be accepted by what he thinks the Township Zoning Resolution states. There was a lot of discussion on this. The Trustees decided to contact legal counsel on this.

RESOLUTION #2025-36

Lambert made the motion for the resolution as follows:

WHEREAS, This board of Trustees in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2026: and

WHEREAS, The Budget Commission of Stark County, Ohio, has certified its action thereon to this board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill limitation; there be it

RESOLVED, by the (Board of Trustees) of Bethlehem Township, Stark County, Ohio that the and amounts be it further and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted:

RESOLVED, That there be and is hereby levied on the tax duplicate of said (Township) the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

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SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount to be derived from Levies outside 10 Mill <u>Limitation</u>	Amount Approved by Budget Commission Inside 10 Mill <u>Limitation</u>	County Auditor's Estimate of Tax Rate to be Levied <u>Inside</u> <u>Outside</u>	
GENERAL FUND		137,009	0.50	
ROAD AND BRIDGE FUND		446,946	2.00	

FUND	Amount to be derived from Levies outside 10 Mill <u>Limitation</u>	Amount Approved by Budget Commission Inside 10 Mill <u>Limitation</u>	County Auditor's Estimate of Tax Rate to be Levied <u>Inside</u> <u>Outside</u>	
FIRE DISTRICT FUND	0			
ROAD DISTRICT	212.929			1.50
TOTAL	212,929	583,955	2.50	1.50

Road District: Levy authorized by voters On 11/30/20 for not to exceed 5 years	<u>Maximum Rate Authorized To be Levied</u>	County Auditor's Estimate of Yield <u>of Levy</u>
	1.50	212,929

And be it further RESOLVED, That the Fiscal Officer of this Board be and undersign is hereby directed to certify a copy of its resolution to the County Auditor of said County. Seconded by Veselenak. Upon Roll Call the Result was:

LAMBERT YES                      VESELENAK YES                      URBACH YES

Lambert asked if there were any opinions concerning the property and liability insurance.

RESOLUTION #2025-37

Urbach made the motion to accept the quote from the Ohio Plan starting November 6, 2025 thru November 5, 2026 at a cost of \$9,362.00. Seconded by Veselenak. Upon Roll Call the Result was:

VESELENAK YES                      LAMBERT YES                      URBACH YES

FISCAL OFFICER REPORT

- 1) Would like to set up the Park E-Cycle fund before year end. We have received \$994.00 from 5/2022 thru 10/25 and would like a motion to transfer funds from the General Fund which supports the park to Fund 2902 Park E-Cycle Fund. Urbach made the motion to transfer funds from the General Fund to fund 2902 Park E-Cycle in the amount of \$994.00 and to have those funds collect interest. All in Favor: YES
- 2) Do you want to donate to the Fairless Baseball and Softball Association? The Trustees were in a unanimous no decision.

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- 3) Emailed the trustees and gave Strubel a copy for a meeting request from Aidan Hagan for restraints for heavy trucks on our roads. The Trustees declined. Matics will email him.
- 4) SCRIP accepted the Zoning Commission’s amendment to the zoning resolution to increase the kilowatts for residential solar to 25kw from 10kw.

RESOLUTION #2025-38

Veselenak made the motion for the resolution to accept the recommendation from the Zoning Commission Board to amend the Zoning Resolution as follows:

ARTICLE II: DEFINITIONS

- 1) Accessory Solar Energy System – Page 4  
 -Increase the kilowatts to twenty-five (25) kilowatts (for electricity)

ARTICLE III: GENERAL PROVISIONS

- 2) ab. Accessory Solar Energy Systems – Page 28  
 -Increase the kilowatts to twenty-five (25) kilowatts (for electricity)
- 3) ac. Principal Solar Energy Production Facility – Page 30 (first Paragraph)  
 -Increase the kilowatts to twenty-five (25) kilowatts (for electricity)

Seconded by Urbach. Upon Roll Call the result was:

LAMBERT YES                      VESELENAK YES                      URBACH YES

- 5) Will call Gregory Vincent Law for a quote on the employee handbook tomorrow and will email the trustees the website so they can check it out.
- 6) Monthly Report

Monthly Financial Report - OCTOBER 2025				
<b>Huntington Bank</b>				
Beginning Balance	\$656,618.09			
Total Receipts	\$53,776.22			
Subtotal		\$710,394.31		
Total Debits	\$257,085.00			
Huntington Bank Sub Total			\$453,309.31	
Star Ohio				
<b>Shepler Cemetery</b>				
Beginning Balance	\$4,236.64			
Interest	\$15.42			
Total		\$4,252.06		

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<b>Sherman Cemetery</b>				
Beginning Balance	\$7,353.24			
Interest	\$26.76			
Total		\$7,380.00		
<b>Cash Fund</b>				
Beginning Balance	\$163,012.44			
Interest	\$593.18			
Total		\$163,605.62		
<b>Star Ohio Total</b>			<b>\$175,237.68</b>	
Subtotal			<b>\$628,546.99</b>	
Outstanding Debits	\$2,234.67			
<b>SUBTOTAL</b>		\$626,312.32		
<b>Bank Error (+)</b>	\$1.00			
<b>UAN TOTAL</b>				<b>\$626,313.32</b>

Urbach made the motion to go into executive session to discuss personnel. Seconded by Veselenak. Upon Role Call the Result was:

LAMBERT YES                      VESELENAK YES                      URBACH YES

Executive session began at 7:15 pm.

Urbach made the motion to come out of executive session. Seconded by Veselenak. Upon Role Call the Result was:

LAMBERT YES                      VESELENAK YES                      URBACH YES

Executive session ended at 7:44 pm.

Urbach made the motion to go into regular session at 7:44 pm. Seconded by Veselenak. Upon Role Call the Result was:

LAMBERT YES                      VESELENAK YES                      URBACH YES

No decision was made.

Urbach stated the next meeting will be on Monday, November 20, 2025 at 6:00 pm. Lambert made the motion to adjourn seconded by Urbach. All in Favor: YES The meeting adjourned at 7:45 pm.

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James J Urbach- President

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Ronald L. Lambert - Vice President

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T. Renee Veselenak – Trustee

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Jody Matics – Fiscal Officer