

November 2, 2022 Emergency Meeting Minutes

Urbach called the November 2, 2022 emergency meeting to order at 3:30 pm. Upon Role Call the Result was:

URBACH HERE

DEARING HERE

VESELENAK HERE

Matics informed the Board that if the board wanted to implement the “Employee dishonesty and faithful performance of duty” coverage with OTARMA, the board would need to pass a resolution. The liability and property insurance would begin on Sunday, November 6, 2022. The Employee dishonesty and faithful performance of duty policy would cost an extra \$190.00 which would increase the annual cost of the insurance with OTARMA to \$6,785.00. Matics also pointed out that her bond for 4 years was \$645.00. That breaks down to \$161.25 annually. The Road Superintendent and Zoning Inspector’s bonds are \$50.00 each annually. The Trustees are bonded but does not cost anything. The total savings would be \$71.25 annually. We would be covered for \$135,000.00 and that is per our annual budget. With bonds, the bond company pays the Township if needed and then the bond company goes after the board member’s personal property for reimbursement. The employee dishonesty and faithful performance of duty policy does not do that.

RESOLUTION #2022-35

Veselenak made the motion for the resolution WHEREAS, Bethlehem Township, Stark County is a member of the Ohio Township Association Risk Management Authority (OTARMA), a political subdivision risk pool established pursuant to Ohio Revised Code hereinafter “ORC,” 2744.081;

WHEREAS, in accordance with ORC 3.061, the township must adopt a policy by resolution to allow the use of and “employee dishonesty and faithful performance of duty” coverage document, rather than a surety bond, to cover loss by fraudulent or dishonest actions of employees and failure of employees to faithfully perform duties; the following shall apply to the policy:

- 1) An officer, employee or appointee shall be considered qualified to hold the office or employment, without acquiring a bond, on the date the oath of office is taken, certified and filed as required by law.
- 2) An officer, employee or appointee shall have the employee dishonesty and faithful performance of duty policy in effect before the individual’s term of office or employment and the officer, employee or appointee shall not commence the discharge of duties until coverage is documented.
- 3) All officers, employees or appointees who would otherwise be required to file a bond before commencing the discharge of duties shall be covered by and are subject to the employee dishonesty and faithful performance of duty policy instead of the surety bond requirement.
- 4) The coverage amount for an officer, employee or appointee under the employee dishonesty and faithful performance of duty policy shall be equal to or greater than the maximum amount of the bond otherwise required by law.

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- 5) Elected officials, prior to taking the oath of office and holding office, shall obtain approval of the intent to use the township's OTARMA coverage agreement and affirm that the township's coverage complies with ORC 3.061. Said approval shall be obtained by the Bethlehem Township, Stark County.

WHEREAS, Bethlehem Township, Stark County's "employee dishonesty and faithful performance of duty policy" through the OTARMA coverage document complies with ORC 3.061; and

NOW, THEREFORE, BE IT RESOLVED, that on this 2nd day of November, 2022, the Bethlehem township, Stark County hereby authorizes the township to purchase and use the "employee dishonesty and faithful performance of duty policy" through OTARMA instead of the individual surety bonds for officer, employees and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of duties.

Dearing seconded the motion. Upon Roll Call the Result was:

URBACH YES DEARING YES VESELENAK YES

Urbach made the motion to adjourn. Seconded by Dearing. All in Favor: YES

The meeting adjourned at 3:35 pm.

James J. Urbach - President

Mark Dearing- Vice President

T. Renee' Veselenak – Trustee

Jody Matics – Fiscal Officer