

BETHLEHEM TOWNSHIP TRUSTEES
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November 15, 2023 Minutes

Veselenak called the Monday, November 15, 2023 meeting to order at 6:00 pm. The pledge was recited by everyone present. Upon Role Call the Result was:

VESELENAK HERE

URBACH HERE

Veselenak made the motion to accept the November 6, 2023 minutes as the Trustees have read them through email. Seconded by Urbach. All in Favor: YES Urbach made the motion to accept the bills. Veselenak seconded the motion. All in Favor: YES The bills are in the amount of \$18,395.05. Veselenak made the motion to accept the minutes from the Sherman and Shepler Cemetery funds on November 6, 2023. Urbach seconded the motion. All in Favor: YES

PUBLIC PARTICIPATION

- 1) Glenn Haught asked what the solar stop sign would cost for the intersection of Brinker and Beth. Veselenak said the cost per sign is about \$1,700.00. We would have to check on the legalities if a sign was not lit up due to not enough sunlight and battery. Veselenak will check into this further. Veselenak stated she spoke with Dan Houck from the Engineers office. He said the County has already given revisions for that intersection and the Township did them all. The County says that intersection is ok.
- 2) Haught suggested having "Entering Bethlehem Township" signs on all the roads that it would pertain to. Also have signs that state "Zoned Area". Veselenak said we will discuss this.
- 3) Haught asked if the bushes around the sign at the building could be trimmed back so you could read the sign better. Veselenak said that might be a project for a scout troop. She will check into that also.
- 4) Haught stated there are large limbs in the ditches out on Seeman where they have taken a lot of trees out.
- 5) Judy Warner gave a picture to the Trustees of a culvert that was supposed to be cleaned out at Mapleshill and Seeman. Warner brought this up back in August. Veselenak said they will go look at it.
- 6) Linda Mattison asked if Lantzer got a permit to do the work behind his house. Veselenak said she will inform Borojevich and he will go out and talk with Lantzer.
- 7) Mattison stated that there was a big fire on Brinker. Lantzer was over there all day clearing. When it was dark there was a big fire. Mattison doesn't know who had the fire due to it being dark. Veselenak said that if they call Veselenak she will call the fire department. There is a fire ban right now.
- 8) Mattison asked about the crushed culvert at the corner of Brinker and Florence. Urbach said he went out there and there is grass there. Urbach wants to go out there when it is raining.

ROAD SUPERINTENDENT REPORT

- 1) They we out and cleaned up a downed tree on Beth.
- 2) They have been making up signs since the lettering came in and installed them. Strubel spoke with Houck and installed them on his recommendations.
- 3) They have been cleaning leaves out of some ditches.

VESELENAK REPORT

- 1) Veselenak stated that the Commission Board is meeting on November 28th and they are working on the noise ordinance. They meet once a quarter and their last meeting got cancelled. Once they have drawn it up, the Board will hopefully adopt it. Veselenak said it will be on the website and not in the Zoning Resolution.

- 2) Veselenak brought up the payout for retirement sick pay. Right now they have one-quarter of thirty days which is seven and a half hours. The ORC states thirty days for the payout. It was decided to hold off on that decision until our housekeeping resolutions are done at the second meeting in December.

FISCAL OFFICER REPORT

- 1) Matics asked if the Trustees had received Cochran's resignation letter. Urbach made the motion to accept Ed Cochran's resignation letter as Zoning Inspector as of December 31, 2023. Veselenak seconded the motion. All in Favor: YES
- 2) Matics stated that she had previously brought up the Federal Government informing her that the Township needs to use the township letterhead on anything pertaining to the township. Matics presented the letterhead to the Trustees she had done up. For zoning it would have the Zoning Inspector's contact information on it and for the Board of Trustees it would have all of the board member's contact information on it. Veselenak made the motion to accept the Bethlehem Township letterhead. Urbach seconded the motion. All in Favor: YES Matics is to email the zoning letter head to the Trustees separately and they will forward them to Colucy.
- 3) Matics suggested that when we do our housekeeping resolutions, it may benefit us to be more detailed on some of the job duties. Veselenak said she will check with trustees in other townships.
- 4) Colucy called Matics this morning and Matics informed Colucy that she had submitted the ads for the conditional permits to the Bargain Hunter. There are three permits and the meeting is December 19th at 10:00 am at the township building. The three letters were also sent out to the businesses.
- 5) Mail received: 1) We received the "Seasonal Weight Restrictions" from the County Engineers. Do you want to keep the same roads as previously? It was decided to keep the previous roads. Matics will get that into the County Engineer's office. 2) Faithful Performance Duty of Coverage from OTARMA for our bonding. Matics will update that and get it back to them. 3) An ad for Tri-State Tree Service.
- 6) Matics asked if she could purchase a new laptop case. The one Matics has is falling apart and 1099's need to be purchased. The Trustees agreed to have Matics order these items.
- 7) Matics emailed the Trustees a letter of intent from Tony Rodriguez stating he would like to be a member of the Zoning Board of Appeals. Matics stated that there is a position open on that board. Urbach made the motion to appoint Tony Rodrigues to the Zoning Board of Appeals for the term of January 1, 2021 thru December 31, 2025. Veselenak seconded the motion. All in Favor: YES
- 8) Matics found out that you can advertise our meetings in the Bargain Hunter for free in the "Bulletin Board". The Trustees agreed to do this. Matics stated the email she received from them is unclear as to whether it can be submitted annually or if it needs submitted before each meeting. Matics will speak with them.
- 9) Matics will be attending a webinar on Monday, December 4th from 8:00 to 4:00. That is our meeting day so Matics will be cutting checks on Friday, December 1st.
- 10) Matics asked if the Trustees wanted to offer a Roth in the Ohio Deferred Comp that is available to the full-time workers and the township board members. It was decided not to move forward with that at this time.

Veselenak stated the next meeting would be Monday, December 4th at 6:00 pm. Urbach made the motion to adjourn. Seconded by Veselenak. All in Favor: YES

The meeting adjourned at 6:47 pm.

Mark Dearing - President

T. Renee' Veselenak - Vice President

James J. Urbach – Trustee

Jody Matics – Fiscal Officer