

June 21, 2021 Minutes

Urbach called the June 21, 2021 meeting to order at 6:00 pm. The pledge was recited by all present. Upon Role Call the Result was:

URBACH HERE

DEARING HERE

Urbach made the motion to accept the minutes as they have read them through email. Dearing seconded the motion. All in Favor: YES Urbach made the motion to accept the bills. Dearing seconded the motion. All in Favor: YES The bills are in the amount of \$21,442.65.

PUBLIC PARTICIPATION

- a) David Miller, a resident of the Fohl Road extension inquired if the Trustees could help with moving of seven (7) mailboxes that are lined up along Fohl Road to the residents homes at the extension which is an undesignated road. He stated that there are some residents that can not easily go to their mailboxes for their mail. He spoke with USPS and they gave him some criteria that would need to be met. USPS Postmaster said one criteria was that there needed to be a medical need. Upon Miller speaking with his neighbors who do meet a medical need, the Postmaster then informed Miller they could not do that with a medical need and he should go to the Township and see if that lane could be classified as a designated road in the township. Miller stated the lane is approximately twenty to twenty-five feet wide. Dearing stated that is a dead end road and our plow trucks would not be able to turn around. Miller contacted the Cleveland USPS office and is waiting to hear back from them. The postal carriers are not allowed to back up out of the lane. Packages are being delivered at the mailboxes out by the road. Residents meds are being left out there. Dearing asked if what Miller was inquiring was for the Township to designate that road and create a turn around so the mailboxes could be moved to the resident's homes for USPS deliveries. Miller said correct and that he is the spokes person to the residents. Dearing said they would have to table that until the other Trustee is present along with the Road Superintendent and Zoning Inspector to discuss this. Dearing stated this will be quite an expense to get that lane up to specs to be a designated road. Dearing asked for Miller's contact information. Urbach stated that they will contact Miller to come to a meeting to be informed of the decision.

ROAD SUPERINTENDENT REPORT

- a) Strubel met with Sandy Marting at Smoketown Cemetery to discuss their plans. They want to erect a stone memorial with some names and history of their family. They want to have a crew come in and trim trees, clean up the cemetery and set up some stones. Strubel informed her he would have to speak with the Trustees concerning this. Strubel said he would like to oversee this if the Trustees decided to move forward. Urbach stated it would be at Strubel's discretion. Urbach made the motion that Marting move forward with the project at Smoketown Cemetery at Strubel's discretion. Dearing seconded the motion. All in Favor: YES
- b) Strubel would like to have the old 2-way radio from the old backhoe installed in the new backhoe by Staley Technologies. Strubel was informed to move forward with that.
- c) Strubel said they have been out patching on Lawndale, Brinker, Woodland Hill and Beth. Ferrell has been road mowing and Strubel has been taking care of the cemeteries.
- d) Ferrell was at the park and mowed the creek and the banks with the road mower.

June 21, 2021 Minutes

- e) Strubel filed a report with the Sheriff's Department concerning the problem on Beth with the off-road vehicles.
- f) Strubel marked an apron for the Soehrlen Vet Clinic. It will be 70 feet wide and 35 feet back to the clinic to alleviate the parking lot from being tore up from trucks coming in for deliveries. Soehrlen wanted this marked so contractors can bid the exact dimensions. Strubel stated he will keep in touch with that project.
- g) Strubel said he received a call from a resident on the south side of Shetler that a semi is tearing up the road. Strubel said there is a deep culvert there. Urbach said he will take a look at that. Dearing said he will also.

COCHRAN REPORT

- a) Cochran stated that when someone wants to claim a side lot (this includes at Lake Sherman) by bringing the taxes up to date, SCRIP informed Cochran that he needs to sign off on this and have it notarized.
- b) Four appraisers asked Cochran for various information on properties around the Township. Sometimes that leads to a house or they are just being cautious.
- c) Cochran received a call from Kiko to check the property on Hudson that is to go up for auction. The property was divided into ten (10) lots. Kiko wanted to make sure they all meet zoning requirements, which Cochran said they did.
- d) Cochran stated there has been no building permits given. A couple people wanted to erected storage buildings on property. Cochran informed them that zoning requires that a home be erected prior to other buildings.
- e) Matics stated she had emailed Cochran the owner information on the property on Hudson that is over grown and has the camper and port a john on it.
- f) Cochran said the camper is off the property on Sherman but the car is still there as of last week.
- g) The camper on the property on Brinker, just off of Shetler, is gone.

DEARING REPORT

- a) Dearing received a call concerning the culvert replacement on Brinker. He stated that he went and checked it out and it is a little bit rough. We will monitor it and if it gets worse, we will have Higgins go out and fix it prior to Superior paving that road.
- b) Dearing asked what was the process to have the extension on Fohl a designated road. Urbach stated he checked into that for the park. You have to get it signed and the drainage needs done. Urbach stated the cost would be extensive. Dearing will take a look at it. Dearing said you would need a good sized turn a round for our plow trucks.
- c) Dearing stated that the project on Fohl where they are constructing the Tractor Supply building could cause problems with the culverts into the Shetler Allotment. Dearing stated that they are constructing detaining basins but when they overflow that is going to be a problem. Strubel stated the farmland would absorb a lot of the water. With pavement going in, that water coming off the pavement is going to be a problem. Strubel said he looked it up that for one acre of ground and one inch of rain that equals 28 thousand gallons of water. He said the only problem they have had with the culverts is that they have rusted out and been replaced. Strubel stated that the culvert goes toward the back of the allotment. Dearing asked about the big one going into the allotment. They will check that out.

June 21, 2021 Minutes

URBACH REPORT

- a) Urbach stated that Pike Township is going to be opening the bids for the joint paving project of Brinker. Urbach said he asked them to let him know what the bid comes in at and he will forward that information on to everyone.
- b) Urbach stated that if we wanted to go in with the County on any culvert replacements for 2022, we need to do that by fall this year. Dearing said he will check out the culvert going into Shetler. Dearing said we may need to do paving there at the allotment.

FISCAL OFFICER REPORT

- a) Urbach signed the paperwork for the lease with Huntington Bank for the backhoe. Matics is waiting on the prosecutors to sign off on it. It needs to be on their letterhead. Blue did not like some of the wording so Matics emailed Blue and Murphy (with Huntington) to work it out and email us the final paperwork. Matics has not received it back yet.
- b) Matics emailed the documents from Superior for the bid to the prosecutors to sign off on. Matics has not received that back yet. Urbach did sign the "Notice to Proceed". Once Matics received the paperwork from the prosecutor she will email the "Notice to Proceed" to Superior.
- c) Matics reallocated \$250.00 in the gas tax fund, line item other expenses 2021-330-599 to line item bank fees 2021-760-750-0033 to cover the fee of the Huntington lease.
- d) MCTV wants a permit to open a road in the Shetler Allotment. There is a gas line there. The permit states that the Township will replace the surface in the amount of \$500.00. The Trustees said that is unacceptable. There is no way we can replace it for that. Dearing said we are not responsible for that. Matics said the permit needs to be revised. She will revise it and send it to legal and Dearing for acceptance. Matics will inform MCTV that the permit is \$50.00 and they are responsible for replacement. Dearing said he wants 6" of 304 aggregate, 6" 301 Base and 1-1/4" surface.
- e) Matics had to purchase a roll of stamps for \$55.00.
- f) Matics found a bid in the junk mail for the paving project from Chagrin Valley on July 9th. They emailed it at 1:30 pm on the 7th. Matics did not receive a call prior to it being sent and it came from an employee from Chagrin who has never contacted Matics. The bid was for \$295,010.40 which was not the low bid. Matics did call them and discussed this with them.
- g) Emails received: NEFCO and Ohio Deferred Comp monthly news.
- h) Emails forwarded to the Trustees: OTA Legislative Alerts, SCRIP concerning available funds and Stark County Health Department concerning COVID-19 clinics at the YMCAs.
- i) Matics has not received any word yet on the ARP funds for townships. These funds could help households, small business and non-profits.
- j) Monthly Report:

June 21, 2021 Minutes

MONTHLY FINANCIAL REPORT - May 2021			
BANK INSTITUTION & ACTIVITY			
HUNTINGTON BANK			
Previous Month Balance In Checking	\$882,762.00		
Receipts	\$40,993.81		
Total		\$923,755.81	
Payments	\$62,664.41		
HUNTINGTON BANK TOTAL			\$861,091.40
STAR OHIO			
Shetler Cemetery	\$3,624.81		
Interest Earned	\$0.24		
TOTAL		\$3,625.05	
Sherman Cemetery	\$6,291.38		
Interest Earned	\$0.41		
TOTAL		\$6,291.79	
Cash	\$224,115.90		
Interest Earned	\$14.55		
TOTAL		\$224,130.45	
STAR OHIO TOTAL			\$234,047.29
UAN Subtotal			\$1,095,138.69
Outstanding Checks	\$4,693.50		
UAN TOTAL			\$1,090,445.19

Urbach said the next meeting would be Tuesday, July 6, 2021 at 6:00 pm. Urbach made the motion to adjourn. Seconded by Dearing. All in Favor: YES

The meeting adjourned at 7:03 pm.

James J. Urbach - President

Mark Dearing- Vice President

Ronald Feucht – Trustee

Jody Matics – Fiscal Officer