

## June 20, 2022 Minutes

Urbach called the Monday, June 20, 2022 meeting to order at 6:00 pm. The pledge was recited by all present. Upon Role Call the Result was:

URBACH HERE

DEARING HERE

VESELENAK HERE

Dearing made the motion to accept the minutes as they have read them through email. Seconded by Veselenak. All in Favor: YES Veselenak made the motion to accept the bills. Dearing seconded the motion. All in Favor: YES The bills are in the amount of \$16,787.96.

### ROAD SUPERINTENDENT REPORT

- 1) Strubel expressed dissatisfaction with how he is not informed on what is going on with road repairs. Strubel stated he never heard from Glick about the culvert. Dearing said he gave Glick Strubel's number and he was to get a hold of Strubel. Dearing said he didn't understand it either. Strubel said if Glick would have showed up today and the culvert pipe was not there, Strubel would have been in trouble. Dearing said no, that would have been Glick's fault for not getting a hold of Strubel. Strubel said nobody from these companies lets him know when the road repair crews are coming in. Strubel said that last year he didn't even know that Goodrich was paved until he drove past it. Dearing responded he was not informed either. If it's not in the contract to inform the road superintendent the projected start date then they just move in when they can. Dearing said Dempsey from Northstar has Strubel's number and Dempsey is to contact Strubel. If there is a problem then Strubel should get a hold of Dearing. Strubel stated he needs more than a day notice. He has jobs scheduled. Dearing said the next time a contract is awarded, the contractor will have to come to the next meeting to know that Strubel is the contact person, meet Strubel and get his contact information so everything is on record. Strubel said everything has changed from how it used to be. Strubel said he was the one who used to be in contact with the paving company. Strubel said he would give the notice to proceed and that would be after the roads were prepped and ready to be paved. Strubel said he just doesn't want it thrown in his lap when things don't go right. Strubel stated that it is very dangerous for himself and Ferrell when they go out for road repairs. There are a lot of blind spots on the township roads and people just fly around us. Dearing said that is why we are implementing the road paving. So you and Ferrell aren't out on the roads doing repairs. We could hire summer help to be flaggers but we would have to put them through the proper training. Strubel said he feels like it doesn't matter anymore. Dearing stated that it does matter to them. Strubel expressed that he feels like the Trustees are to get him so upset that he quits. Dearing said he doesn't know where he is getting that from. You can ask the other two Trustees also because quite honest the last month and a half we have noticed your attitude has changed. Dearing said Strubel needs to talk. Strubel said he doesn't understand the prices. Dearing said the costs have went up and are still going up. Dearing stated he doesn't know if next year we will even be able to afford to do any paving and then Strubel and Ferrell are going to be out the patching again. Matics asked if we could put a bid out without an estimated cost that the Engineers or we come up with. Dearing said yes but you need a budget for paving. Veselenak asked, when do you sit down and figure out the budget. Matics said that at the end of the year, the beginning of the next year Matics closes out the year and we know for sure what our budget will be. In August Matics does an estimate and we could sit down and

## June 20, 2022 Minutes

figure out after that. Dearing said that is what we did last year. Urbach said we were lucky to get those extra funds in this year to help us out. Strubel said he doesn't understand why it costs more to pave a mile of a road then it does to pave a mile and a half of another road. Dearing said that Beth is heavily traveled and there is no crown on that road. You can't just keep putting an overlay on a road and expect it to be decent. The more Dearing thought about it, he spoke with Dempsey and they are not going to do a leveling course or a mill repair due to hitting dirt. Strubel stated that these roads haven't been paved since he has been here and doesn't know when they were. They have been trying to build up the roads so you don't have a break up and then there is mud underneath it. Dearing stated that they are going to do an inch and three-quarter of type II asphalt and the go over it with an inch and a quarter of smooth surface. It's going to cost a little more but it will be a better product. Matics asked if it was going to be more than ten percent over the bid price. Dearing responded no. Dearing stated that Strubel is correct, our township roads are not built like the county roads and you have to build the roads up. Strubel stated that he has heard talk that someone who one of you knows is going around saying that he is going to get Strubel's job. Dearing asked who that was. Strubel would not say. Dearing stated that we are not hiring anybody in here. Veselenak brought up that she was informed when Feucht was in office something was said or a resolution was made that the full-time employees were to get an increase in vacation time. Matics stated that she went through the resolutions and could not find a resolution on that. Now was it a motion, Matics did not know. Was it in recording? Strubel said it was in the recording but not in the minutes. Dearing asked when this was discussed. Strubel said about three years ago. Urbach said they were working on the hand book. Matics stated she offered for Strubel to go through the recordings because Matics does not have time to go through all those recordings. Strubel said he did not want to be responsible for the recordings if some got messed up. Strubel stated that it was said that the vacation was to get increased to show their appreciation to the full-time employees. Dearing asked how many weeks of vacation does Strubel get now. Strubel responded he gets four weeks and has nineteen years in. Veselenak said she brought that up a couple meetings ago and was informed to wait until the book was done. Veselenak said it is taking some time and is going to take more time and she wants a good draft to give to the prosecutor to look over. Veselenak stated that with inflation and the time that it is going to take to complete the handbook, we need to invest in our employees. Veselenak stated that the handbook states the road superintendent's starting wage is \$6.00 per hour. Dearing asked Veselenak what's the average for vacation times for other townships. Veselenak said she doesn't have an average but will get one for Dearing. Dearing said he will check into it also. Strubel said he doesn't understand why you have to check with other townships. Strubel said he showed Dearing the paper and Dearing confirmed that was exactly what the county had. Dearing said that was right. Strubel said that usually when changes are made here it is done at the beginning of the year and he asked the Trustee who was president at that time when this was to take place and he stated immediately. It was on the tape. At the next meeting we received a paper showing what the increases would be and would be put in the book. Strubel said it has never been put in the book. Dearing asked Matics what would have to be done. Matics said a resolution would have to be made to have that implemented.

RESOLUTION #2022-16

## June 20, 2022 Minutes

Dearing made the motion for the resolution to increase the full-time employees' vacation immediately as follows:

- After 1 year of service you receive 2 weeks of vacation
- After 8 years of service you receive 3 weeks of vacation
- After 15 years of service you receive 4 weeks of vacation
- After 20 years of service you receive 5 weeks of vacation
- After 25 years of service you receive 6 weeks of vacation

Seconded by Veselenak. Upon Role Call the Result was:

URBACH YES

DEARING YES

VESELENAK YES

- 2) Dearing asked Strubel if he had checked out that issue at Shetler Allotment. Strubel said he was out sick last week and did not have a chance. Dearing said Strubel should check that out when he gets a chance.
- 3) Dearing informed Strubel that when you go on Jean Street and it goes off onto Ann Street there is a definite problem with that basin there. Dearing said all those basins along there have a problem and he doesn't know if it is from that flooding or what is causing these voids but it is definitely concerning. Can you check those out and let Dearing know what Strubel comes up with? Strubel responded all right.
- 4) Dearing asked Strubel to also check out that circle back in the Shetler Allotment. Dearing did mark off some areas for a full depth repair but if Strubel thinks something else needs done to let him know.
- 5) Dearing asked if Strubel was good with getting that stuff out to Beth tomorrow? Strubel responded yes if he wants it out there it may take a little bit to get it there. Dearing said that's ok let's just plan on it.
- 6) Urbach informed Strubel that he emailed ODOT and July 11<sup>th</sup> is the date the State is looking to close State Route 21 north of Hensel Street.

### VESELENAK REPORT

- 1) Veselenak stated she had some zoning issues but since Cochran wasn't here she would move on.
- 2) Veselenak said she doesn't know when the Board wanted to discuss the park issues but she wants it on the record. Dearing said that he received a call from Mayor Bob and on Monday, July 18<sup>th</sup> the Village Council, the Park Board and we will all be here at 5:00 for a special meeting to discuss that. We will be able to get that straightened out. Veselenak said 100%. Urbach agreed. Veselenak stated that she was sorry to involve you all but just wants everyone to know that when she gets a text that she knows nothing about she is not going to give anyone permission to do something that is concrete, which it was, and she knows nothing about. So Veselenak came back with the text about responsibilities. I am new at this and you guys don't talk to me that much. Veselenak addressed Dearing and said that you talk to me when I call. She then addressed Urbach and said you don't answer the phone you text when it has something to do with Save 22. Urbach said why would he answer the phone when you talk to me the way you were. Veselenak said Urbach talked that way first. Veselenak asked if you guys want to talk about it. Urbach said he would rather get it out. He wants to get along. Veselenak agreed. Urbach stated this meeting is good. Let's just get it out. Urbach said he did not mean to offend Veselenak. He

## June 20, 2022 Minutes

just sent the resolution because he forgot about what was in it. He should of gave that to Veselenak. Veselenak wasn't sure and that is why she said no. Urbach said he has made a lot of mistakes. Urbach said that one thing you will learn here is that you make mistakes and some things fall through the cracks. When you are here so long, no one is perfect and you make mistakes. I think this group meeting will be good. Maybe Navarre will get on board and be a little more involved. Veselenak stated that until this is resolved she does not want to be involved. Her recycle box is there and will continue to bring in revenue for the park. She will take care of that. Veselenak brought up the Pepsi machine and what an eye sore but on Easter she gets approached about the E-cycle box. Matics asked if the Pepsi machine was still down there? Veselenak said it is and she spoke with Pepsi today. When she spoke with Urbach about it Urbach told her it was not Veselenak's responsibility. Urbach said it was Dan Rouse. Veselenak responded exactly and it has never been taken care of. Urbach said he sent her that email on May 24<sup>th</sup> and he sent Justin an email and gave him that duty to take care of it. Veselenak stated that now it has been five weeks and it is still there but the E-cycle box is such an eye sore. So that is where I am coming from. Urbach said he was in support of the E-cycle box. Jill Barkey asked to speak. She stated that there has been a park board for years now and she does not think Veselenak knows everything they have done. None of us get paid and we do this out of love for the park. So one person said something to you about that and she has apologized so Veselenak needs to get over it. So can you just let it go, the rest of us have. Veselenak said she can but when other things come up, she does not have the authority to give the go ahead for that. Do you know what text we are talking about? Barkey responded she did not want to know. Veselenak said a park employee text both of them about a project and Veselenak did not have the authority to tell them to proceed. It had to do with the employee being told by a park board member where to cement the benches and equipment. She did not have the authority to give that permission. Barkey said that the employee does not need Veselenak's permission. The park board bought those benches so the park board decides where they should go. Dearing said he thinks the benches are awesome. We are going to have some stream restoration done and heavy equipment is going to be coming in and we don't want park benches being in the way. Barkey stated they are placing them where parents can sit and watch their kids play on the equipment. Our intensions are all pure, we are not trying to hoard the park or anything. Barkey said they don't get paid a cent and actually we have put a lot of our own money into it. Barkey said she has a little list of things. Veselenak said she thinks they are doing great. That Barkey does not have to defend the park board. I haven't said anything about the park board. Barkey stated that all of the member thinks that if we are only to hold events and funds raisers to make money for you to decide how to spend it, we are all going to step down. Barkey stated that she just spoke to the Flags of Freedom, and on September 11<sup>th</sup> we are talking about having them do the flags through the park or doing a memorial walk or something like that if you are not doing the paving then. Dearing said perfect, the paving should be done before than. Barkey said her husbands Mom used to take them to this park. He used to float down the creek. It is very close to all of our hearts. We are not trying to take over this park. We were asked to do a job and now it feels like we are over stepping. I know some of us can get a little boisterous at times but the apology should be accepted. Veselenak responded she accepted the apology, she is new at this position and did not know what to do with that text. Veselenak said the park employee had text both Urbach and herself and Veselenak text back that she could not approve that. Veselenak explained that from what was discussed previously at the meeting, it was unable to be. Urbach explained that the park employee

## June 20, 2022 Minutes

needs to know that she an employee of ours and is not a boss. She was trying to group text and Urbach said he responded and said that one thing and then asked the park employee to take him out of the group text. Veselenak responded that it's gas lighting. Veselenak responded she does not want anything to do with that park, to manage if that is what is decided. Barkey responded that she did not have to. It is harder than what you think. The fund raisers are not easy at all. Veselenak stated the fund raisers are fine for her. Veselenak said she just doesn't want to manage the park employees if they are not direct employees. She stated that it has nothing to do at all with the park board. Barkey stated she read the minutes and it really made her just want to quit. Barkey stated she just wants us all to get together and have it explained what the park board was set up for. Maybe we don't need a park board anymore, I don't know. Dearing said he thinks we do need the park board. Barkey said let's talk about it and decide. Barkey said she doesn't want to step on anyone's feelings. Look what we have done. People are down there all the time. Veselenak asked Barkey what she was referring to with the minutes. Was that when Vickie was here. Barkey replied yes, let's not go through that again. Let's all get together and start all over. It is not personal Barkey said. Veselenak said it is not personal for her either. She just wants to do her events and things like that. Veselenak said she was drug into this and there are a lot of miscommunications and things going on that people don't know behind this and so maybe you should run and get paid to sit up here. Try that. Barkey replied, that is what you have gotten out of this? Barkey brought up Veselenak having a Farmers Market on Face book at the park. Barkey also stated that the park board could not throw it out there due to lack of parking. It would be a hazard. Veselenak asked if Barkey and Owen-Merry did not tell Veselenak that if Veselenak wanted to do things that she could do fund raising. Dearing said yes that was agreed upon. Urbach said that is why we are having this meeting so we can go over all of this. Barkey asked, so can anyone put something on Facebook about an event at the park. Shouldn't that go through the park board or all of us? Veselenak stated she brought the E-Cycle to one of the township's meetings and then she went into Navarre's meeting to get it ok'd which is what the park board needs to do. We don't need to go through the park board. Barkey stated, which is why we are having this big meeting, to see how this is. Matics informed Barkey that only the park entrance from Fohl Rd to the bottom of the hill was getting paved due to heavy equipment coming in for the stream restoration. Barkey asked when that was going to be done. Dearing responded, the "Notice to Proceed" was getting signed tonight and then passed on to Northstar for their signatures. Dearing thinks they will want to move in as soon as they can.

- 3) Veselenak informed the Trustees that Pepsi came into her Deli today and she knows that Urbach had told her that was not her responsibility, but they informed Veselenak that they were going to get a hold of the park employee and let her know they will be bringing in a new machine. Pepsi informed Veselenak that Yoder-Baker is their main contact in their computer.
- 4) Veselenak stated she does not want calls, text or anything concerning the park until things are resolved after the meeting on July 18<sup>th</sup>.

### DEARING REPORT

- 1) Bill Glick put the culvert in on the north entrance of the park. He still has to do the asphalt. Dearing stated the inlet looks pretty low and there is a big drop there. Dearing asked Strubel what he thought. Strubel stated that if you get a lot of water flowing it could still go over the road. Dearing agreed and

## June 20, 2022 Minutes

said he is going to have Glick look at that and maybe dig down a little further and place some rip rap there to slow it down a little bit to get in that pipe.

- 2) Glick is moving to Beth Ave tomorrow. Dearing will speak with him tonight to see why he isn't using Strubel as the contact.
- 3) Dearing spoke with the gentleman from ODOT concerning the culvert on Lawndell. It is on the schedule. He was hoping for a time in early October but that is not going to work.
- 4) Dearing met with Dempsey, from Northstar and traveled the roads on the contract last week to show him what we were after. Dempsey seems to think that they may get on Lawndell in August. Dearing asked him to hold off on that due to the culvert replacement.
- 5) The landscaping on Anne Street has been completed at the ditch. Dearing said a big thanks to DeHoff for that.
- 6) Brian Cole was not available to answer questions concerns the obstruction of the line of sight on Brinker and Beth and Brinker and Shepler. He will try to contact him tomorrow.

### URBACH REPORT

- 1) Urbach said he spoke with Michelle Chaney from ODOT District concerning the obstruction at both those intersections. If it was a safety hazard, could the township have that done. Chaney informed Urbach that was a question for the prosecutors.
- 2) Marcelli bought a house on Shepler Church. The property is on the corner of Biery and Shepler Church and he would like to put a culvert in on Biery. Urbach asked if Strubel could meet with him in the fall to discuss it. Urbach asked Strubel if he could give Marcelli his contact number. Strubel replied yes.
- 3) Urbach called Soehnlén again and gave him the contact number to get the process going for his grant that he needs to pursue himself.
- 4) Urbach spoke with Chad Shetler, Navarre Police Chief, concerning surveillance cameras at the park due to Shetler checking into them for the Village around town. Urbach also contacted MCTV concerning getting wi-fi to the park. They would have to run a cable there and an Engineer would have to come to give a quote. Urbach also checked with ODOT to see if there were any grants available for this and the response was no. Matics asked if careras were archived for a period of time? Urbach asked if Matics was referring to the one that is there or from MCTV. Matics replied both. Urbach will check. Veselenak said she thought for one week. Chad spoke with Veselenak about the cameras and he was thinking of taking it out of their general fund. Chad said it stores for a week.
- 5) Urbach received info from the Department of Agriculture, Ken Reed, on poison hemlock which has been sighted in our area. Urbach said he thinks it is all along the guardrail on Riverland. Urbach asked Reed if there were grants on that and was informed that no there is not. Dearing suggested piggy backing with the County Engineers' bid on that.
- 6) Urbach said that this Thursday the Park Board was meeting to get all the details together for the golf scramble. Urbach asked Matics to put that on our website. Matics said it already is. Owen-Merry had called Matics and asked her to put it on our website.

# June 20, 2022 Minutes

## FISCAL OFFICER REPORT

- 1) Matics asked the Trustees if they wanted Juneteenth add as a paid holiday for our full-time employees. Veselenak said it is a government holiday and it is not in the handbook. All other government offices were closed today and we government. Dearing asked if Navarre had off today. Nobody knew. Dearing said we will have to table that.
- 2) Matics asked for a resolution to accept the ‘Notice to Proceed’ for the road bid.

## RESOLUTION #2022-17

Dearing made the motion for the resolution to sign the “Notice to Proceed” with Northstar Asphalt. Urbach seconded the motion. Upon Role Call the Result was:

URBACH YES

DEARING YES

VESELENAK YES

- 3) Matics received a call from a resident concerning tanker trucks flying on Blough from Navarre with the Amish buggies traveling on Blough. Dearing said to contact Brian Cole to install a sign at the north end of Blough.
- 4) Matics asked if a resolution is needed to be done to get on the County Engineers list for the culvert on Beth? Dearing said no due to the size of that culvert. It is the County Engineers culvert. Dearing stated the delay on that is due to it being out of stock when it was ordered. Matics asked then the only time we need to do a resolution is when a culvert that is the correct size for the Township to have responsibility for but the job is too large for the Township to handle? Dearing said that is correct.
- 5) Matics asked if the park employee could have a credit card so she could get the supplies herself as she needed them. Matics stated that she is getting tired of running after the supplies. Urbach asked if she needed to be bonded? Matics did not know. Dearing asked Matics to see. Matics asked that if legal said she did not have to be bonded could she start the process? Matics said she did get tax exempt from Menards. She can go there for most of the supplies. Urbach asked what about the gas for her vehicle. Matics said we would reimburse her for her miles. Urbach asked if Matics was 100% sure. Matics responded no. Dearing suggested talking to legal to check these out and also what if the employee was in a wreck while getting supplies, would the township be liable. Matics asked if the Township would be liable if she got in a wreck while running for supplies? Dearing said that would be on Matics then. Matics said she will check with legal.
- 6) We should have our final ARP fund payment in a few weeks. The amount is \$185,256.00. that amount includes \$737.00 for redistricting.
- 7) Matics informed the Trustees that she had messed up on the interest of the ARP fund since September of 2021. Matics assumed that since the CARES Act Fund had to have interest added to it that ARP Fund would also since they were both from Federal funds. That was incorrect. No interest was to go to the ARP Fund. The interest received from our Huntington bank account gets divided percentage wise to the General Fund (1000), the Motor Vehicle Fund (2011) and the Gas Tax Fund (2021). The ARP Fund (2273) was added to that since September 2021. Matics was able to adjust the interest to the correct accounts for this year but for last year Matics needs the Trustees to do a resolution to decrease the ARP

## June 20, 2022 Minutes

fund by \$13.68, increase the General Fund \$4.38, increase the Motor Vehicle Fund \$2.32 and increase the Gas Tax Fund \$6.98. Our total revenue for year end of 2021 and year begin for 2022 will stay the same.

### RESOLUTION #2022-18

Urbach made the motion for the resolution to have Matics decrease our year end amount for 2021 in the ARP Fund (2273) in the amount of \$13.68 for a balance of \$184,518.99, increase the amount of the General Fund (1000) \$4.68 for a balance of \$101,116.16, increase the Motor Vehicle Fund (2011) \$2.32 for a balance of \$52,029.76 and increase the Gas Tax Fund (2021) \$6.98 for a balance of \$161,635.58. This will make our funds available for appropriations as follows: Fund 2273 - \$369,024.40, Fund 1000 - \$247,683.28, Fund 2021 - \$71,387.32 and Fund 2011 - \$257,680.98. Our year end balance for 2021 and year begin balance for 2022 will not change. Seconded by Dearing. Upon Role Call the Result was:

URBACH YES

DEARING YES

VESELENAK YES

Monthly Financial Report - May 2022			
<b>Huntington Bank</b>			
Beginning Balance	\$857,272.49		
Total Receipts	\$53,959.29		
Sub Total		\$911,231.78	
Total Debits	\$86,350.19		
<b>Huntington Bank Total</b>			\$824,881.59
Star Ohio			
<b>Shepler Cemetery</b>			
Beginning Balance	\$3,629.58		
Interest	\$2.41		
Total		\$3,631.99	
<b>Sherman Cemetery</b>			
Beginning Balance	\$6,299.63		
Interest	\$4.18		
Total		\$6,303.81	
<b>Cash Fund</b>			
Beginning Balance	\$224,409.63		
Interest	\$149.08		
Total		\$224,558.71	
<b>Star Ohio Total</b>			\$234,494.51
<b>Subtotal</b>			\$1,059,376.10
<b>Outstanding Debits</b>	\$1,313.66		
<b>UAN Total</b>			<b>\$1,058,062.44</b>

## June 20, 2022 Minutes

- 8) Mail Received: Ohio Plan Summary of 2022.
- 9) Emails forwarded to the Trustees: First Energy to not post on their poles, various OTA Alerts, various Hall of Fame notices, SCRIP on housing rehab programs available, OPERS concerning rates will not change-employee pays 10% and employer pays 14% and NEFCO agenda.
- 10) Dearing asked what the status was on Cochran. Matics said that she spoke with him and he did not know whether he would be here or not. He had a church meeting to attend tonight also. Dearing asked if Veselenak she was handling the deal with the man on Riverland and the semi issue. Veselenak replied that she is waiting on Cochran. It was tabled at the last meeting due to him being in the hospital. Veselenak stated she has five items for zoning. She has been trying to get some of these resolved since January.
- 11) Matics asked if the Trustees want to go over the park suggestions that were given to them at the last meeting. Urbach stated we would discuss that at the July 18<sup>th</sup> meeting.
- 12) Matics asked if she could advertise in the Bargain Hunter for the July 18, 2022 Special Meeting. The result was yes.

Urbach said the next meeting will be Tuesday, July 5, 2022 at 6:00 pm. Urbach made the motion to adjourn. Seconded by Veselenak. All in Favor: YES

The meeting adjourned at 7:13 pm.

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James J. Urbach - President

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Mark Dearing- Vice President

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T. Renee' Veselenak – Trustee

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Jody Matics – Fiscal Officer