

# July 19, 2021 Minutes

Urbach called the July 19, 2021 meeting to order at 6:00 pm. The pledge was recited by all present. Upon Role Call the Result was:

URBACH HERE

DEARING HERE

FEUCHT HERE

Urbach made the motion to accept the minutes from June 21<sup>st</sup> as they have read them through email. Dearing seconded the motion. All in Favor: YES Urbach made the motion to accept the bills. Feucht seconded the motion. All in Favor: YES The bills are in the amount of \$25,150.70.

Road Paving bids were opened. The Shelly Company came in at \$120,933.50 and Superior Paving & Materials, Inc came in at \$111,576.50.

## RESOLUTION #2021-15

Urbach made the motion for the resolution to accept the bid from Superior Paving & Materials, Inc in the amount of \$111,576.50 for the Bethlehem Township's Additional Paving Bid of Brinker Street from Kemary to Hudson. Dearing seconded the motion. Upon Role Call the Result was:

URBACH YES

DEARING YES

FEUCHT YES

## ROAD SUPERINTENDENT REPORT

- a) The left rear tire of the road mower picked up a piece of wire. We got billed for the road call from Millersburg tire and the tire was billed through Ziegler Tire.
- b) The culvert on Mose is done. Strubel stated that the culvert was in good shape but it was the most difficult to get out that he has done.
- c) We have had a lot of damage from the rains. A lot of culverts are plugged and the Shetler Allotment was a mess. We are still working on those.
- d) There were trees down on Beth, Riverland, Brinker and a limb was down on the short end of Beth. All were cleaned up.
- e) Strubel did go out to Martha Rd at the Shetler Allotment. Dearing asked him to mark for the culvert which Strubel did. OOPS was called to mark it also. When Strubel was there he noticed that lawn clippings were dumped in the ditch. This clogs the culvert and is not allowed. Strubel said they have a problem with that on the back side of the allotment also. Feucht asked Strubel to notify a Trustee if he sees that again. Feucht asked Strubel if he took pictures of that. Strubel responded no. Feucht asked Strubel to take pictures if he sees that again. Dearing asked Strubel to take pictures after that is cleaned out.
- f) Urbach thanked Strubel for handling all the damage from the storm and if anyone calls we need to let them know that they are working on it.
- g) They have done patching on Crestline.
- h) We did have a spill in the Township. It started in Perry Township. The fire department came and cleaned it up. It took the most part of the day. The Sheriff department came to try to follow the route to find out who was responsible.

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## COCHRAN REPORT

- a) Cochran has been addressing a lot of calls. This is contributed to our website. Matics asked if that was a good thing. Cochran responded yes.
- b) Feucht asked if you have to have a home built on property before you build a garage. Cochran responded before you can build a utility building. If you have plans in a rural residential zoned area you need a building residency and you need to start progress on the home immediately after the building is done or they will stop the work. Feucht asked what if it is zoned agricultural, can you build a shed to store equipment in. Cochran responded you need to have so kind of agricultural activity on the property. You need a permit to build a house in the zoned ag area.

## DEARING REPORT

- a) Dearing spoke with a resident on Redmont. He is concerned with the trees on that road. Dearing would like to have T. Rowley give a quote. Feucht made the motion to have T. Rowley give the Township and estimate to trim any trees back to make the roadway clear on Redmont. Urbach seconded the motion.  
All in Favor: YES
- b) Dearing asked if Strubel took care of the potholes on Redmont. Strubel responded, not yet.
- c) Dearing and Strubel were talking about next year's paving with 405, of Beth Ave from Haut to Hudson with the 4-wheel traffic, and maybe adding Redmont.
- d) Concerning the erosion at Shetler Allotment, there are two (2) contractors, United Earthworks and Beaver Excavating. Dehoff who is the owner wants to pipe it. Dearing stated that you need to put a catch basin there also. Dearing asked him to look to the east where the Mantel property is. It's located on the north side of Anne Street, and to check out the erosion and driveway there.
- e) Dearing spoke with Scott Baker, who is working at the park, and Baker informed Dearing that he was having difficulty putting time in there. His wife, Tiffany is interested in the job. Feucht said he was all for it. Urbach made the motion to hire Tiffany Yoder-Baker as a part-time employee for the Park. Seconded by Feucht. All in Favor: YES Matics asked if Wes Yoder was to be taken off our employees. The response was yes.
- f) Dearing said that next year he would like to hire a part time person to help out the road department for the summer months. Urbach said possibly college help but you will need to pay them more than \$13.00 per hour. Feucht agreed. Dearing said that if they aren't working out, they aren't working. Feucht said we should put it on our website. Strubel said that we may need someone part time to plow. Dearing said that Higgins may be interested in that. Matics said he should come in for an interview.

## FEUCHT REPORT

- a) Feucht stated that he and Dearing went out to the Shetler Allotment. There is a lot of drainage problems out there. There is a culvert at the dead end that needs addressed. Urbach stated that it needs to be in our easement or we can do nothing about it. Feucht said we may have to work with the Stark County Engineers on this. Strubel said there are actually two (2) places that feed into that and goes to the park.
- b) Feucht stated that there is a hugh log jam at Pitman Park. Urbach said he is working with Boris from MWCD on a grant to get that log jam cleared out. Feucht stated that is the responsibility of MWCD.

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Once they take a look at it they might jump on it. If that lets loose it could do damage at the Riverland bridge.

## URBACH REPORT

- a) The joint paving bids with Pike Township is: Superior Paving & Materials, Inc at \$427,890.64, Northstar at \$416,414.80 and the winning bid is The Shelly Co at \$414,689.64. Urbach said the end amount could be a little lower or higher. Matics stated that anything over 10% has to be ok'd by the Road Superintendent.

## FISCAL OFFICER REPORT

- a) Matics emailed the revised "Owner Application to Open a Township Road" which Matics did forward to the Prosecutors and they ok'd it. Matics would like for the Trustees to approve this.

### RESOLUTION #2015-16

Urbach made the motion to accept the revised "OWNER APPLICATION FOR PERMIT TO OPEN TOWNSHIP ROAD FOR BUILDING SERVICE CONNECTION". Seconded by Dearing. Upon Role Call the Result was:

URBACH YES

DEARING YES

FEUCHT YES

- b) Matics asked the Trustees to sign up for ACH payments for our Aultcare Health Insurance. They did not offer this with the Canton Chamber of Commerce plan. The Trustees agreed to the ACH payment.
- c) Matics did file the 5500 form for our insurance and after this year we will no longer have to do this. It will be the Chamber's responsibility.
- d) All quarterlies are filed.
- e) Verified covered employees for Human dental, vision and life insurance. The policy is up on September 30, 2021.
- f) Matics asked if the Trustees looked over the ARP information that was forwarded to them. Do we want to apply for them? We have until September 4<sup>th</sup> to file for the funds. Matics stated that we need a plan together on how we will disperse the funds. Matics stated that she doesn't know how you would verify that there was a personal loss. Feucht said there is a lot to it. They would have to open up their books to us. Matics said it can help businesses, nonprofits and personal losses. Feucht said there are a lot of businesses that have lost from this but they will have be willing to opening their books to us. This was tabled until the next meeting.
- g) Matics requested for a refund from ODJ&FS in the amount of \$83.11.
- h) Matics filed our CRF report on July 1, 2021.
- i) Matics would like to get a park-criteria together for the Township and Village. Everyone keeps saying that nothing is set in stone. Urbach said he could answer these questions.
  - 1) What is the responsibility of the Park Board? Urbach said they do fund raisers. Dearing asked if they do park cleanup. Urbach we used to go together with the Village on that. Jeff Seward used to get that together. Due to COVID it was postponed this year.

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- 2) What are the funds used for from the fund raisers? \$500.00 of the golf scramble goes to a scholarship and the rest of the funds are used for projects like the sidewalk around the flagpole which is put on hold due to COVID.
- 3) Season starts in April some time and ends the end of November.
- 4) Navarre handles the rentals
- 5) Preparing the building for winter is the water department's responsibility
- 6) Does the Village and Township have to agree on repairs? Yes, if it is costly. If a mower breaks down you have to get it fixed.
- 7) Do costly repairs need to be accepted at a meeting? Yes unless it is an emergency.
- 8) Do you need an estimate? If it is costly but not if it is an emergency.
- 9) What about emergency repairs? Do it if it needs done before the next meeting.
- 10) Who handles employment? The Township. Urbach stated that the Village is short-handed.
- 11) Who handles the insurance? Navarre
- 12) Who is the Township contact for the park? Urbach
- j) Matics received an estimate to power wash the building, fences at the restrooms and the cement around the building. Dearing asked if the outside pavilion is included. He would like an estimate for the entire thing. It was tabled.
- k) Mail received: do you want to donate to Adaptive Sports-no, SCRP agenda & minutes and Stark County Health Departments' quarterly report.
- l) Emails forwarded to the Trustees: SCRP Infrastructure Application Notification & their newsletter, various OTA Legislative Alerts and Stark County Health Department COVID Clinics.
- m) Emails received: NEFCO, Star Ohio monthly report and Ohio Deferred Comp monthly news.
- n) Matics did get a hold of Fastsigns and they did cash the check for Julys' reconciliation

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o) Financial Report for June:

MONTHLY FINANCIAL REPORT - June 2021			
BANK INSTITUTION & ACTIVITY			
<b>HUNTINGTON BANK</b>			
Previous Month Balance In Checking	\$861,091.40		
Receipts	\$29,674.78		
Total		\$890,766.18	
Payments	\$46,206.76		
<b>HUNTINGTON BANK TOTAL</b>			<b>\$844,559.42</b>
<b>STAR OHIO</b>			
<b>Shetler Cemetery</b>	\$3,625.05		
Interest Earned	\$0.24		
<b>TOTAL</b>		<b>\$3,625.29</b>	
<b>Sherman Cemetery</b>	\$6,291.79		
Interest Earned	\$0.41		
<b>TOTAL</b>		<b>\$6,292.20</b>	
<b>Cash</b>	\$224,130.45		
Interest Earned	\$14.76		
<b>TOTAL</b>		<b>\$224,145.21</b>	
<b>STAR OHIO TOTAL</b>			<b>\$234,062.70</b>
<b>UAN Subtotal</b>			<b>\$1,078,622.12</b>
<b>Outstanding Checks</b>	\$116.33		
<b>UAN TOTAL</b>			<b>\$1,078,505.79</b>

Urbach said the next meeting would be Monday, August 2, 2021 at 6:00 pm. Urbach made the motion to adjourn. Seconded by Feucht. All in Favor: YES

The meeting adjourned at 7:22 pm.

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James J. Urbach - President

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Mark Dearing- Vice President

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Ronald Feucht – Trustee

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Jody Matics – Fiscal Officer