

December 1, 2025 Work Session Minutes

Urbach called the work session to order at 5:30 pm. Seconded by Veselenak. All in Favor: YES Checks were signed.

DISCUSSION:

- 1) Lambert stated he spoke with Borojevich and the Trustees have no part in appeals to the Board of Zoning Appeals.
- 2) Strubel informed Matics that AutoZone has the wrong contact info for the township. Matics will contact them tomorrow.
- 3) Strubel would like for Hughes to handle checking the roads for clearing or salting when he starts on Thursday, December 4th. Strubel will take him out on the township roads prior tomorrow when Hughes starts.
- 4) Veselenak asked Strubel to submit in writing when he will be retiring.
- 5) Matics will get keys made for Hughes.
- 6) Veselenak asked when the sign grant will be released stating what townships are eligible. Matics stated OTA always has that in an email they send out. It must not have been released yet.
- 7) Matics asked Strubel if Silco has gotten a hold of him yet? Strubel responded no.

Urbach made the motion to come out of the work session. Seconded by Lambert. All in Favor: YES. The work session ended at 6:00 pm.

December 1, 2025 Regular Meeting Minutes

Urbach called the regular meeting to order at 6:00 pm. Seconded by Veselenak. The pledge was recited by all present.

Upon Role Call the Result was:

URBACH HERE

LAMBERT HERE

VESELENAK HERE

Urbach made the motion to accept the minutes as they have read them through email. Seconded by Veselenak. All in Favor: YES Urbach made the motion to pay the bills. Seconded by Lambert. All in Favor YES. The bills are in the amount of \$32,571.35.

PUBLIC PARTICIPATION

- 1) Darlene Catazaro asked for the release of public records as follows:
 - a) A copy of the legal authority's denial, even if it is partially redacted.
 - b) I would like the name of legal counsel who issued the denial.
 - c) Any invoices or records that shows the township consulted with legal counsel.
 - d) Verification the denial exists.
 - e) The Attorney's name.
 - f) The billing contact records.
 - g) Any document that is actually legal advice.
 - h) Any emails between the trustees and zoning about the denial.
 - i) Decisions, legal expenditures and any records that are (the rest cannot be heard on the tape due to Catazaro speaking too softly the recorder could not pick it up).

Veselenak asked if we can take verbal public records requests. Matics responded, yes.

Urbach said we will get that information to you that we can legally. Catazaro stated that this is what they will start with.

ROAD SUPERINTENDENT REPORT

- 1) The road crew went out Thanksgiving evening and treated the roads due to black ice.
- 2) They changed the oil, filters and greased both pickups today.
- 3) The signs for Goodrich, Lawndale and Seeman are back up.

4) The cutting edges came in last week.

ZONING INSPECTOR REPORT

- 1) Received a lot of calls on the Carmont property that went up for auction on Saturday.
- 2) People are having trouble financing properties that have structures that have been illegally erected on properties.

FISCAL OFFICER REPORT

- 1) Matics stated the Weight Restriction for 2026 resolution needs done. Lambert asked if Strubel what his thoughts were. Strubel stated that he would like to see that Beth from Fohl Rd to Riverdale Rd instead of stopping at Brinker St. Lambert asked if we should do up a letter to the garbage business that use that road for a cut through to the landfill. Veselenak asked Matics to write the letter and Veselenak will get the address of the business to Matics to send out.

RESOLUTION #2025-43

Lambert made the motion for the Resolution to accept the 2026 Seasonal Weight Restriction Roads as listed:
 2026 Seasonal Weight Restriction Roads

Township: Bethlehem

<u>Road Name</u>	<u>From</u>	<u>To</u>
Beth Ave SW	Fohl Rd SW	Riverdale Rd SW
Brinker St SW	Sherman Church Ave SW	Hudson Dr SW
Hensel St SW	Blough Ave SW	State Rt 21
Riverland Ave SW	State Rt 212	Hudson Dr SW

Seconded by Veselenak. Upon Roll Call the Result was:

LAMBERT YES VESELENAK YES URBACH YES

- 2) Asked if she could get the credit cards from Huntington Bank for the road crew. It was agreed to get the credit cards for Hughes and Ferrell.
- 3) What are your thoughts on a computer for the new Road Superintendent? Veselenak stated that the old UAN computer in the extra office can be given to him. Matics stated she would like to have the printer in that office moved to the kitchen area. The Trustees agreed.
- 4) Asked if the township would pay for all members of the zoning boards to attend the Government Law Seminar in February and the RPC's annual dinner in March. The commission board meets on this Wednesday and the board of appeals meet on next Monday and she would like to be able to inform them at their meetings. The response was that yes they will cover those costs.
- 5) Asked if Hughes should have an employee handbook. The response was yes. Matics stated that copies of the resolutions that have been added to the handbook are also in his copy.
- 6) Asked if anyone was going to the OTA in February. Matics needs to know for our temporary appropriations for 2026. The response was no.

Monthly Financial Report - NOVEMBER 2025				
Huntington Bank				
Beginning Balance	\$453,309.31			
Total Receipts	\$27,349.32			
Subtotal		\$480,658.63		
Total Debits	\$38,556.29			
Huntington Bank Sub Total			\$442,102.34	
Star Ohio				
Shepler Cemetery				
Beginning Balance	\$4,252.06			

BETHLEHEM TOWNSHIP TRUSTEES
 8600 BLOUGH AVE SW ♦ P.O. BOX 161 ♦ NAVARRE, OH 44662
 PHONE: 330-756-9207 ♦ WEBSITE: bethtwp.com

Interest	\$14.43			
Total		\$4,266.49		
Sherman Cemetery				
Beginning Balance	\$7,380.00			
Interest	\$25.05			
Total		\$7,405.05		
Cash Fund				
Beginning Balance	\$163,605.62			
Interest	\$555.35			
Total		\$164,160.97		
Star Ohio Total			\$175,832.51	
Subtotal			\$617,934.85	
Outstanding Debits	\$2,616.59			
TOTAL				\$615,318.26

LAMBERT REPORT

- 1) Lambert stated that he would like to amend the township’s housekeeping resolution for the year 2025 due to an oversight of the trustees as follows:

RESOLUTION #2025-44

Lambert made the motion for the resolution to retroactively make the Friday after Thanksgiving a paid holiday for the Bethlehem Township full-time employees. Seconded by Veselenak. Upon Role call the Result was:

LAMBERT YES VESELENAK YES URBACH YES

Urbach made the motion to go into executive session on a personnel matter per ORC 121.22 (G) (1) and would like to invite Strubel to attend. Lambert seconded the motion. Upon Role Call the Result was:

LAMBERT YES VESELENAK YES URBACH YES

Execute session began at 6:14 pm.

Urbach made the motion to come out of executive session at 6:57 pm. Lambert seconded the motion. Upon Role Call the Result was:

LAMBERT YES VESELENAK YES URBACH YES

No decision was made.

Urbach made the motion to go into regular session at 6:58 pm. Seconded by Veselenak. All in Favor: YES

Urbach stated the next meeting will be on Monday, December 15, 2025 at 6:00 pm. Urbach made the motion to adjourn seconded by Veselenak. All in Favor: YES The meeting adjourned at 6:59 pm.

James J Urbach- President

Ronald L. Lambert - Vice President

T. Renee Veselenak – Trustee

Jody Matics – Fiscal Officer