

BETHLEHEM TOWNSHIP TRUSTEES  
8600 BLOUGH AVE SW ♦ P.O. BOX 161 ♦ NAVARRE, OH 44662  
PHONE: 330-756-9207 ♦ WEBSITE: bethtpw.com

December 4, 2023 Minutes

Veselenak called the Monday, December 4, 2023 meeting to order at 6:00 pm. The pledge was recited by everyone present. Upon Role Call the Result was:

VESELENAK HERE

URBACH HERE

Veselenak made the motion to accept the November 20, 2023 minutes as the Trustees have read them through email. Seconded by Urbach. All in Favor: YES Veselenak made the motion to accept the bills. Urbach seconded the motion. All in Favor: YES The bills are in the amount of \$23,542.28.

PUBLIC PARTICIPATION

- 1) Jody Aukerman asked how the noise ordinance was coming along. Veselenak stated she spoke with Holzer this morning who said the Commission Board members have noise ordinances from neighboring townships and other townships that are our size in the state. All the members took them home. The Commission Board wants to call a work session before the end of the year if they are allowed to get this done before January and then accepted at their January meeting. Colucy is to be checking this out. Veselenak stated that after the Commission Board has the verbiage on the noise ordinance, it will come to the Township Board of Trustees and if we pass it, it will be put on the website immediately, it will be given to the Stark County Sheriff's department and also put in the zoning resolution.
- 2) Linda Mattison stated that Lantzer has moved four large trucks off the property but he is just moving the junk around on the property.
- 3) Lora Mattison asked what will happen concerning having a business there on his property? Borojevich stated that maybe this is his slow time and now he can work on that. Borojevich said he has not talked with him. The process has been started with the first letter and we will send the second letter. We will be on it and get this resolved.

ROAD SUPERINTENDENT REPORT

- 1) Strubel stated he went out to Florence when it was raining. The water was going across the road. What happened is the resident blow the leaves out onto the road and it was actually keeping the water from going into the ditch. Strubel cleaned out the ditch. The water was flowing fine then in the ditch to the catch basin.
- 2) Strubel went over to Lake Allotment. The one end of the culvert was open. The other end was about a third opened so Strubel cleaned that out. The water was flowing fine at both ends now.
- 3) They picked up some trash on Gooding.
- 4) Trees were trimmed back at the Sherman Cemetery and another downed ash tree on Berth was cleaned up.

ZONING INSPECTOR REPORT

- 1) Borojevich stated he has been working on land splits on Shepler Church.
- 2) Borojevich has been getting out and introducing himself to residents who have contacted him.
- 3) Borojevich has issued a few permits for pole buildings and such. Also a few homes have come in. Borojevich has printed out a report if the Trustees would like it.

## URBACH REPORT

- 1) Urbach stated he was confused by the email Matics had sent concerning sick days. Matics said she would like to know what to cap the sick days out at year begin for 2024. Veselenak said she will contact the prosecutor to see the verbiage we need for that and incorporate that into our housekeeping resolutions at our next meeting.

## VESELENAK REPORT

- 1) Veselenak went to a meeting for the Navarre-Bethlehem Township Historical Society. Representatives from the Village were there also. There is a new president of the Historical Society. Janie Talbot is stepping down. The Historical Society would like to hire someone to do various jobs which would include but is not limited to financial duties for the end of the year filings and through out the year along with other duties for their functions. Veselenak passed out paperwork that she received to the Board to look over. The Historical Society is asking the Village and Township to pay the wage. The Historical is putting a cap on the wage the first year of \$10,000.00 which would be \$5,000.00 each for the Village and the Township. The Historical Society stated that this is not something that needs decided on immediately. Veselenak asked that the paperwork be looked over that she handed out and to decide at a later date.

## FISCAL OFFICER REPORT

- 1) Matics said we received the signed grant and sign for the Capital Grant for the park. Baker installed the sign. Matics will file the paperwork at the Stark County Recorder's office and then turn that into Goodridge along with the first expense report.
- 2) Matics asked if the Trustees had looked over the 2024 meeting dates and did they see any discrepancies. Urbach made the motion to accept the 2024 meeting dates. Veselenak seconded the motion. All in Favor: YES
- 3) Matics emailed the seasonal weight restriction for our roads to Manson at Stark County Engineers on November 21<sup>st</sup>.
- 4) Matics mailed the three conditional permits out on the 17<sup>th</sup> of November. Two of them got lost in the mail. Matics sent them out first class. Matics did file missing mail reports on both via USPS website. Matics was thinking that Borojevich could hand deliver them. Borojevich stated they should have to sign something stating that they received them. Veselenak said both of them are by her and she could do it. Matics will prepare them along with a signature page and get them to Veselenak tomorrow.
- 5) Matics asked about the Board of Appeals meeting on December 19<sup>th</sup> at 10:00 for the conditional permits. Matics stated she called all the board members and they all said that they could make it at that time. Veselenak stated she received some calls from the appeals board who want to be kept anonymous and they said they would not be at the meeting. It has been advertised after they all agreed. Matics said Colucy finally called Matics and Colucy stated that she could not make that. Matics said that according to the ORC, the fiscal officer could set in for that position. Colucy said she would have to change some things around. Urbach told Matics to do it. Urbach asked Borojevich if he has spoken to any of the zoning board members. Borojevich responded no. Matics stated she has been trying to set things up so the board members can meet Borojevich. Veselenak stated she thought the zoning inspector could also record the meeting. Veselenak asked if Matics could do it. Matics replied yes. Veselenak stated that if Colucy cannot be present then Matics should sit in.
- 6) Matics asked if any of the Trustees forward the township letterhead she is to use. Veselenak said yes she forwarded everything.
- 7) Matics said the man door at the park garage was broken into. Baker suggested that we put a dead bolt on that door. Matics asked if she could call Biery-Littman, who installed the handle there, to install a dead bolt and key it the same as the handle. Urbach said he is going to a Village meeting in January to ask the police why they are

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not catching this activity. The garage was broken into around 5:30 pm. The Trustees told Matics to set up a dead bole to be installed with Biery-Littman.

- 8) Matics brought up Baker saying that the Hustler mower needs replaced at the park. He has been saying this for a couple of years not. Matics asked if one of the Trustees could price mowers. Veselenak asked where we get our mowers. Urbach replied we get them from Winesburg. Strubel stated the Hustler came for Winfield. He also asked why you need two mowers at the park. Urbach responded, incase one goes down we have a back-up.
- 9) Matics asked if Warner was still on the Board of Appeals? Urbach said his letter of resignation was for zoning inspector. Matics stated that when Warner took the position of zoning inspector, he stepped down from the board of appeals. Urbach asked if Matics had contacted him. Matics said she emailed him but he has not responded. Veselenak said she will contact him and find out.
- 10) Matics asked if the Township was going to donate to Tusky Valley? Urbach made the motion for the Township to donate \$500.00 to the Tusky Valley School District. Veselenak seconded the motion. All in Favor: YES
- 11) Matics stated we did receive \$500.00 from the More Gran from OTARMA for safety equipment.
- 12) Emails we received: Various SCRIP meeting notices and minutes, OTA alerts, SCTA information, Ohio Deferred Comp, Star Ohio and a news release from Stark County Engineers that Hudson will be closed as of today for fourteen days, approximately .08 mile from Shepler Church Rd.

Veselenak stated the next meeting would be Monday, December 18<sup>th</sup> at 6:00 pm. Urbach made the motion to adjourn. Seconded by Veselenak. All in Favor: YES

The meeting adjourned at 6:55 pm.

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Mark Dearing - President

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T. Renee´ Veselenak - Vice President

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James J. Urbach – Trustee

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Jody Matics – Fiscal Officer