

## April 5, 2021 Minutes

Urbach called the April 5, 2021 meeting to order at 6:00 pm. The pledge was recited by all present. Upon Role Call the Result was:

URBACH HERE

DEARING HEAR

FEUCHT HERE

Urbach made the motion to accept the minutes as they have read them through email. Dearing seconded the motion. All in Favor: YES Urbach made the motion to accept the bills. Dearing seconded the motion. All in Favor: YES The bills are in the amount of \$81,361.33.

### PUBLIC PARTICIPATION

Henry Smith addressed the Trustees with his displeasure in their handling of his water situation on his property. Smith's neighbor is still pumping water out into the road and then it goes onto other people's property. Urbach stated he spoke with the neighbor and the neighbor informed Urbach that he was going to put straw around. Dearing said our next step is to get in touch with Stark Soil and Water for them to assess the situation. Feucht said both Urbach and Dearing went out to the property. Now we have to take the proper steps and Stark Soil and Water is our next step. They will inform the Trustees if he is in his legal rights or not. Dearing asked if he was pumping water from his pond. Smith said he is pumping if from the basement he keeps digging out. Urbach emailed Susan at Stark Soil and Water at 6:17 pm concerning the water problem Smith is discussing. Feucht stated that hopefully we will have a report from Stark Soil and Water at our next meeting. Smith informed the Trustees that there is a pot hole on his road that has been there for two months. Feucht stated that Smith did not bring up the pot hole at the last meeting he attended.

### ROAD SUPERINTENDENT REPORT

- a) Strubel stated that they are trying to get the worst holes blacktopped first. They filled some on Brinker and Beth. The problem is that the blacktop plant was shut down. The weather has everything to do with blacktopping. You can not lay blacktop in 20 degree weather. We have also had to clean up storm damage.
- b) They were out blacktopping some last week and today. There are a lot of pot holes. Especially on Beth. Strubel said that out on Beth where the fire hydrants were installed, they put, what Strubel is assuming, the shut off valves dead center in the ditch. Strubel is worried that one could be hit when they are plowing. Feucht asked if they have flagged them. Dearing asked if they staked them. Strubel said that they seem to be at they hydrants so that could be a reminder. Dearing said maybe we should stake them in case snow drifts would cover the hydrants. Feucht added that it could benefit the Fire Department also to know where the valves are.
- c) Strubel reported they have been on Goodrich cleaning out the ditch when they have time. It's looking good but we still have a way to go. We are trying to move the ditch back away from the road.
- d) Strubel picked up the mower for the park. Both of them have now been serviced.
- e) We had a lot of debris on the road from the storms that we cleaned up. Only one tree came down across the road. Strubel stated that the new truck is working out very well. Line of sight all around the truck is excellent which is a great safety feature.
- f) Strubel stated that the white building out at the Beth Trailer Park expansion has a security light on it that shines into the intersection and it is very bright. Strubel stated that is going to be a problem when they are plowing at night. It shines right into the mirrors. Dearing asked if there was a shade on it. Strubel

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responded no. Feucht stated that if it is obstructing vision then we can have them put a shade on it or angle it differently. Feucht said we need to inform them of this. Feucht asked Cochran who owns the building, Canton water or the Trailer Park. Cochran said the Trailer Park got the permit. Feucht asked Cochran to give him their contact information after the meeting and he will contact them.

### ZONING REPORT

- a) Cochran reported he received two (2) calls for new houses.
- b) Cochran received a call from a neighbor at the Beth Mobile Home Park. They are getting concerned with the expansion to the park. Cochran does not know who **they** are. The call came from Mark Foraker. He wants to have a meeting and wants to know why there were not letters sent out. Cochran stated that when the people came here to discuss the expansion they stated that they would have a community meeting. Cochran said that he thinks it is time for that meeting. Feucht stated that when he met with Soehnelen, he informed him that the park was zoned for expansion years ago so there is nothing we can do about it. Matics asked if that meeting would be held at the Township Building on a meeting night? Feucht asked Cochran what he thought. Cochran responded that it would be nice to have it out at the Beth Mobile Home property so residents could see what was going on. Feucht stated that the Park value is going to increase which in turn could increase the surrounding properties also. There are a lot of good things happening that is beneficial to the residents, we just need to get that information to them.
- c) Feucht informed Cochran that he handled the septic situation out there and everything is good. There will be more upgrades out there. Matics asked if they were going to ask for a permit for boring under the road. Matics stated that at the last meeting she was informed not to accept that permit. Urbach said it was tabled. Feucht said it is up to the County Health Department.

### FEUCHT REPORT

- a) Feucht stated that everyone is aware of the emails concerning his desire to get access to our banking reports. Feucht said he saw where Matics asked if that needed discussed at a meeting. Feucht stated he has all legal rights to this and he doesn't need a vote. He can demand it and he wants the access. It is up to the Board to handle how that is done. Matics said the township would need to increase Feucht's bond if he has access to the bank account. Matics asked Urbach if he received the email from Ohio Plan. Urbach responded yes. Matics stated the Ohio Plan's bonds only go up to \$35,000.00. Matics said that if Feucht has access he would need to be covered for \$130,000.00. Feucht said he won't be writing checks. Matics said that he would be able to transfer funds. Matics stated she needs to be specific on what Feucht wants access to. Feucht stated he just wants access to reports. Matics said she will check to make sure there is no extra bond needed for that with Ohio Plan. Dearing said he just wants access to the history. Dearing thinks it is a good thing to double check. Matics said she will handle this and email Feucht when everything is good to go. Feucht stated that would be good.
- b) Feucht said the second thing he wants is the last three years of the audit. Matics asked if wants the last 3 years or the last three audits. They audit every two (2) years. Feucht said the last three audits.
- c) Feucht said he will speak with Williams to see when he can pick up the railing for the bridge at the park. We need to get a schedule together to get that installed.

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- d) Feucht asked Cochran to work on getting the position(s) filled on the Zoning Commission. Dearing stated he knows someone. Should Dearing give him Cochran's phone number. Cochran responded yes. Urbach said he may know someone also.

### DEARING REPORT

- (a) Dearing reported he contacted Wenger Excavating. They sent a cost estimate to Lake Sherman Village and Lake Sherman Village agreed to it. We are responsible for the head wall and the 36" pipe going across Beth. Lake Sherman is responsible for the basin which will cut across diagonally to a retention pond area with another 36" pipe. That project should start this week. Dearing spoke with Brian Cole at Stark County Engineers to get barricades and maybe a couple road closed signs. Dearing said he has a list of contacts, Erie Valley, the Sheriff's Department, the bus garage and so on, to inform them the exact dates this will be done. Matics asked if the estimate from Wenger for the Township is the same. Dearing responded yes. Matics said that if the estimate is different she will verify it with Dearing before cutting the check.
- (b) Dearing asked who is to order the 48" plastic pipe and the 2 1/2" head wall for the Brinker culvert project. Urbach said we usually order the pipe from Marlboro. Dearing said the head wall will come from Lindsey. They will deliver it at a possible cost of \$100.00. Dearing asked Strubel to contact the resident to see if he minds the materials being on his property when delivered and maybe straightening out that ditch a little. If he doesn't want the ditch straightened out then we will leave it alone. Dearing is hoping to start this project in June. Dearing said maybe Strubel can incorporate our summer help to assist with this.
- (c) Dearing said he will get with Strubel for the locations of the weight limit signs.
- (d) Urbach asked Dearing about the Engineers estimate for our road paving. Dearing said they should be sending that to Matics, correct. Matics stated she emailed that estimate to all the Trustees. Urbach said the estimate for all the roads came out to \$289,492.48. Urbach stated he wants to move on this as quickly as possible in case we have extra funds, we can add more road to be paved.
- (e) RESOLUTION #2021-08

Urbach made the motion for the resolution to accept Stark County Engineers road paving estimate for Bethlehem Township's 2021 Road Paving Project which includes: Brinker St at a cost of \$42,079.87, Beth Ave at a cost of \$74,198.92, Goodrich Rd at a cost of \$108,985.70 and Mose St \$64,318.00 for a total cost of \$289,492.49. Seconded by Dearing. Upon Role Call the Result was:

URBACH YES

DEARING YES

FEUCHT YES

- (f) Matics brought up the response from the Stark County Prosecutors concerning accepting emailed bids. Feucht said the Legal Ad has to state all avenues of receiving a bid so you will want to add they are accepted by email also. When Matics receives the bids via email she will print them off and bring them to the meeting of opening bids. Matics will not contact any of us concerning the bids until they are opened at that time. Matics said the Legal Notice concerning bids can go on our website but the contract itself cannot be on the website.

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## URBACH REPORT

- (a) Urbach reported he will probably attend SCTA meeting in May.
- (b) Urbach is going to start the guys mulching at the park.
- (c) Urbach stated he was on the meeting for the Village and the employee who does the cleaning at the Village does not want to clean at the Park. They suggested that our guys do it. The Village wants the bathrooms cleaned twice a day. We need a plan. Do we want our guys cleaning the bathrooms and how many times a week? Dearing stated that sometimes our guys may need to help out with the road department. Feucht said our guys are not qualified to do that. Feucht suggested we hire a cleaning service. How many times a day? Urbach said that during baseball season, it gets used a lot. Feucht said maybe we start out aggressive and since Urbach is on the Park Board, he should spot check it and see what the need is. Urbach said he will call the Health Department to see how this should be handled. Dearing suggested the Parks Department. Urbach will get some estimates.
- (d) Urbach said the garage door at the Park building needs repaired. Urbach asked Strubel who we use. Strubel replied, Accurate Door. Feucht said another one is Magic Door in Massillon. They are reasonably priced.

## FISCAL OFFICER REPORT

- (a) The SCTA dues are due. Active dues for Administration is \$60.00 and Associate dues are \$15.00. It was decided everyone wants to join and everyone wants the magazine.
- (b) We received notice for the Township Building concerning the Electric Aggregation. The rate is .0463¢ or for 100% renewable it is .0472¢. It was decided to go with the .0472¢ to support renewable energy.
- (c) Matics asked if the trustees considered property and personal liability for the Training Trailer being on Township Property. Feucht said he will get with Chief Annen and Joel Bender to see if a balloon policy for that can be placed on Erie Valley's insurance to cover that. Dearing said that should be on Erie Valley.
- (d) We received notice from AOS that when you an entity has three (3) consecutive years of the AUP audits you will automatically have a GAGAS audit for the 4<sup>th</sup> cycle. Matics said we may be up for that in the 2022 audit and it will cost the Township somewhere between \$9,000.00 to \$12,000.00.
- (e) Matics filed the activity report from January 1 to March 31, 2021 for our CRF. We do have \$3,674.70 in that fund. Matics said she doesn't think that if we are charged by unemployment for the fraudulent claim on one of our employees that those funds would be covered under the CRF requirements. Matics said she did speak with Bender at Ohio Plan as Feucht had asked her to do at the last meeting. Bender said that our insurance covers our computer being hacked. If something occurs we need to speak with our legal department. Our employee did inform Matics that they did contact a person at the state unemployment department and they did red flag their claim. Matics is hopeful no claims go through on that. Matics asked if the Trustees had any ideas on where the remaining funds should go. Matics said she spoke with the YMCA. Feucht suggested giving it to the EMS Center to help defer the cost of the Training Trailer. Feucht said this Training Trailer is for COVID-19 training along with various other life saving techniques. Feucht made the motion for the remaining funds to go to the Erie Valley Fire and EMS District to defer the cost of the Training Trailer for COVID-19 training. Dearing seconded the motion. All in Favor: YES
- (f) Matics informed Feucht that she has not received any minutes from the Zoning Secretary as of our last meeting. Feucht informed Matics to ask Cochran. Matics said she has spoke with Cochran and he informed Matics that he has contacted her twice on this matter. Cochran said he will get that done. Matics

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asked Cochran to let her know that as soon as she gets them typed she needs to email them to me for our records. Matics stated nothing was said about that at the last meeting and Matics wants it on record.

- (g) Mail received: SCRIP agenda for April 6, 2021, their March 31, 2021 minutes and their financial report for March. Also the Canton Regional Chamber of Commerce's business directory.
- (h) Email received and forwarded to the Trustees: Lots of OTA legislative alerts, SCTA 2021 meeting schedule and May 20<sup>th</sup> meeting at Plain Township and FBI notice of entity email compromise increasing.
- (i) Matics received a call from a resident requesting removal from the list for the Electric Aggregation Letter that is sent out every four (4) years. Matics spoke with Art Deininger at Buckeye Energy. He handled everything with the PUCO and emailed me all the verification. Matics sent copies of the verifications to the resident for their records.

(j)

MONTHLY FINANCIAL REPORT - March 2021			
BANK INSTITUTION & ACTIVITY			
<b>HUNTINGTON BANK</b>			
Previous Month Balance In Checking	\$694,499.01		
Receipts	\$17,864.48		
Total		\$712,363.49	
Payments	\$47,955.64		
<b>HUNTINGTON BANK TOTAL</b>			<b>\$664,407.85</b>
<b>STAR OHIO</b>			
<b>Shetler Cemetery</b>	\$3,624.33		
Interest Earned	\$0.25		
<b>TOTAL</b>		<b>\$3,624.58</b>	
<b>Sherman Cemetery</b>	\$6,290.55		
Interest Earned	\$0.43		
<b>TOTAL</b>		<b>\$6,290.98</b>	
<b>Cash</b>	\$224,086.17		
Interest Earned	\$15.35		
<b>TOTAL</b>		<b>\$224,101.52</b>	
<b>STAR OHIO TOTAL</b>			<b>\$234,017.08</b>
<b>Subtotal</b>			<b>\$898,424.93</b>
<b>Outstanding Checks</b>	\$958.10		
<b>UAN TOTAL</b>			<b>\$897,466.83</b>

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Urbach said the next meeting would be Monday, April 19, 2021 at 6:00 pm. Urbach made the motion to adjourn. Seconded by Dearing. All in Favor: YES

The meeting adjourned at 7:16 pm.

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James J. Urbach - President

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Mark Dearing- Vice President

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Ronald Feucht – Trustee

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Jody Matics – Fiscal Officer