

# April 4, 2022 Minutes

Urbach called the Monday, April 4, 2022 meeting to order at 6:00 pm. The pledge was recited by all present. Upon Role Call the Result was:

URBACH HERE

DEARING HERE

VESELENAK HERE

Dearing made the motion to accept the minutes as they have read them through email. Seconded by Veselenak. All in Favor: YES Veselenak made the motion to accept the bills. Dearing seconded the motion. All in Favor: YES The bills are in the amount of \$18,498.25.

## PUBLIC PARTICIPATION

- 1) Glen Haught stated that two years ago he asked that the corner of Brinker and Sherman could be cleared so the line of site was visible when turning onto Sherman. The area that needs cleared is on an owner's property. This still has not been done. Urbach stated he will take a look at it. Dearing said he would also look at it. Dearing believes that would be the County's right-of-way. Dearing will speak with the Engineers to see if they will go out and check it out.
- 2) Haught stated he thinks that since the Township is paving Beth Avenue, there needs to be a center line on Beth. Dearing said that in order to place a center line, there needs to be a minimum of 10' on each side. Urbach said that none of our Township roads have center lines. The paint is expensive and then you have upkeep on that. Dearing said he will speak with Brian Cole at the Stark County Engineers to see what the regulations are for this. Can we do just a section of road or do you need to do the entire road, do you need a no passing zone. There is a lot involved with this. Haught said that there are trees at the intersection of Beth and Brinker. Veselenak stated she spoke with Cochran on this and those are within the 30' right-of-way.
- 3) Haught also mentioned that he thinks the township needs to hire someone else due to the road department employees coming up to retirement age. Dearing said we are already aware of this and at the moment our funds are not allowing that. We would have to put road projects on hold. We are sure our employees will give us plenty of notice to train someone for their job.

## ROAD SUPERINTENDENT REPORT

- 1) Urbach thanked Strubel for taking care of the culvert at Riverland and Mose. Dearing asked how much they had to extend that. Strubel stated they did not have to extend. They installed #3 slag there and packed it in good.

## COCHRAN REPORT

- 1) Cochran stated he completed approximately fifty (50) of the side lots, Matics notarized them for him but he found two (2) more. Most of these are at Springwood Lake.
- 2) Cochran spoke with Mr. Weaver, who owns the camper on Hudson by the sewer plant, and explained why he had to remove the camper. He did not understand zoning and why he had to move it. Cochran informed to speak with his Bishop which Cochran had already done. Cochran stated that is usually more helpful.

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- 3) Cochran received a call from TSC who wants to install a sign. Cochran asked her where they wanted to install it. She wasn't sure. Cochran spoke with Urbach who informed Cochran that was part of the JEDD and Navarre will handle that. Dearing stated that is along a County road, within their right-of-way and their jurisdiction so they will handle it. She still wants to email info to Cochran on this. Cochran will email her the information.
- 4) Cochran is trying to get a hold of a gentleman close to Millers on the left hand side but he has not been staying there but Cochran is working on getting him out.
- 5) Cochran has two (2) new home permits and one (1) utility building permits.
- 6) Veselenak asked Cochran if he made contact with the owner of 7000 Lakehill? Cochran stated he has been there twice with no contact yet.
- 7) Cochran said he is checking on an owner close to the Y at Hudson and Sherman outside of Bolivar, He is starting to park cars there now. He just noticed that Sunday.

### VESELENAK REPORT

- 1) Veselenak stated that the E-Cycle container is in place at the Navarre Bethlehem Community Park. Veselenak stated she went to Navarre's meeting and they approved it also. She had been working on marketing it. Veselenak stated it has some rust on it so she will contact them to see if she can touch it up. Urbach asked for the information on the E-Cycle so he can have Lizzy put that on the Park page. Veselenak said yes and that she has it on her page and she is working with the Bargain Hunter on an article concerning the E-Cycle.
- 2) Veselenak said she is working on the handbook and the wages are very old. What should she do? These are not the wages that our employees are at now, these will be starting wages. How do we go about this? Dearing stated that would require a vote from the Board of Trustees. Urbach stated that it would depend on their qualifications also. Dearing stated they could discuss a base line for that. Just leave that blank.
- 3) Veselenak is working on the grant with Stark Tusc. Wayne Recycling. We should receive \$2,500.00 from that grant for a newsletter. Veselenak went to both post offices today and neither one can give her the information. Does anyone know where we could get that information. Matics said she went on the internet and all she could find was businesses wanting you to purchase the list. Dearing suggested maybe Regional Planning could point her in the right direction.

### DEARING REPORT

- 1) Dearing stated he received an email from Stevens at 5711 Don Street at the Shetler Allotment concerning the storm drain behind his residents. It comes from the County Farm, goes into this storm drain and then turns and goes to the creek. There is a huge depression around that manhole which appears to be the inlet and outlet of that man hole. It's approximately 3'X4' deep. The gentleman who owns the property actually fell through this. Dearing contacted the site manager at TSC through email who got some good pictures of this. Apparently this man hole is sitting on bricks. There is no bottom on this manhole. There is a huge void. He is meeting on site with the site manager tomorrow to see if there is anything they can do to help us out. It is off of our right-of-way. Veselenak asked if the Township is responsible for the manhole situation, Dearing asked

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Cochran if he knew if the Township was responsible for that. Cochran stated that is a drainage issue. Urbach stated Stark Soil and Water said the Township is not responsible if it is out of our right-of-way. Dearing said he is going to see if TSC will handle the repairs.

- 2) While Dearing was at the Shetler Allotment, he noticed there is a problem on Ann Street with erosion. Urbach stated that if that is off of our right-of-way, MWSD may be able to help us. Dearing will email any information on this to Boris at MWSD. Due to Walsh not following through with the repairs that the Township agreed to last year, we have lost about a foot of pavement on Ann Street. Dearing emailed Walsh to inform him we are going to pave there this year and we need the problem addressed. Due to TSC being part of the Village, they have to approve the plans, which Dearing is hoping will be approved at their meeting tonight, and then the repairs can be done soon. If not, Strubel will have to put slag in the berm side of the ditch to hold the pavement.
- 3) Dearing stated he put together cost estimates to replace three (3) culverts in the Township. The Township will supply the pipe and half head walls for these. Dearing emailed these to 2 companies. He is waiting for a response. This work probably not be done until mid-May or June. Urbach stated she spoke with Kathrine from Environmental Design Group and she informed him there are fifteen (15) grants out there the Township can apply for. Urbach said they cover culverts, road paving and other items. These are Federal Grants. Dearing asked Strubel to see if there are other culverts in the Township that need replaced for next year and we can bundle them.

### URBACH REPORT

- 1) Urbach spoke with Jay from Stark Soil and Water concerning the Riverland issue at the new home build. Urbach was informed there was nothing the Township could do. Urbach said it seems that the road is cleared off now.
- 2) Urbach spoke with Tresino concerning the Grant with MWSD on the Regula Ditch at State Rt 21. We could not do that due to the State replacing the culvert for the Regula Ditch this year. Tresino wondered if we were going to file for that grant for next year. Urbach informed her that we were filing for the creek through the park for next year and the Regula Ditch would have to wait. Tresino then asked about putting cement along there for them. Urbach said he will check into that but he did not think so.
- 3) The Park Board filled approximately 245 bags, for the Easter Egg Hunt. If anyone would like to help for the egg hunt, they are starting at 9:00 Saturday morning to set up and if you want to help at the egg hunt, be there around noon. The egg hunt starts at 1:00.

### FISCAL OFFICER REPORT

- 1) Matics informed the Trustees that Chris Simmons would like to be appointed to the Zoning Board of Appeals.

### RESOLUTION #2022-10

Urbach made the motion for the resolution to appoint Chris Simmons to the Zoning Board of Appeals for the term ending on 12/31/2025. Dearing seconded the motion. Upon Role Call the Result was:

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URBACH YES

DEARING YES

VESELENAK YES

- 2) The OTA membership is due. Matics asked if Strubel and Cochran wanted their membership renewed. The response was yes. All Board members do also. Matics will have that check ready for the next meeting.
- 3) Matics gave the Trustees a print out of the costs for the road paving, repairs and chip and seal for this year. The cost is \$378,958.00 from our road funds and \$124,433.00 from the federal ARP fund for a total of \$503,391.00.
- 4) Matics did email the pre-audit to BWC on March 29<sup>th</sup>. There is a problem due to all of our hard copy being in the hands of the CPA doing our audit for 2020-2021. Matics did inform BWC of this. Matics can email reports to them though.
- 5) Matics did receive the credit card from Huntington and did put it to use purchasing stamps, toner for the printer here at the building and pens. The printer is now working.
- 6) Matics did up a guest register for at the closed pavilion when it is rented to help with securing grants for the park. Matics did discuss this with Owen-Merry previously.
- 7) Matics needs to complete a 20 page Federal Census for government employees.
- 8) Email forwarded to Trustees: Various OTA notices, Various SCTA notices and Shepler Church road closing from Stark County Engineers.

Monthly Financial Report - March 2022			
<b>Huntington Bank</b>			
Beginning Balance	\$631,884.49		
Total Receipts	\$19,495.43		
		\$651,379.92	
Total Debits	\$61,528.20		
<b>Huntington Bank Total</b>			\$589,851.72
<b>Star Ohio</b>			
<b>Shepler Cemetery</b>			
Beginning Balance	\$3,627.50		
Interest	\$0.86		
Total		\$3,628.36	
<b>Sherman Cemetery</b>			
Beginning Balance	\$6,296.03		
Interest	\$1.48		
Total		\$6,297.51	

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<b>Cash Fund</b>				
Beginning Balance	\$224,281.34			
Interest	\$52.87			
Total		\$224,334.21		
<b>Star Ohio Total</b>			\$234,260.08	
<b>Subtotal</b>			\$824,111.80	
<b>Outstanding Debits</b>	\$5,098.41			
<b>UAN Total</b>				<b>\$819,013.39</b>

Urbach said the next meeting would be Monday, April 18, 2022 at 6:00 pm. Veselenak made the motion to adjourn. Seconded by Dearing. All in Favor: YES

The meeting adjourned at 6:51 pm.

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James J. Urbach - President

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Mark Dearing- Vice President

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T. Renee' Veselenak – Trustee

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Jody Matics – Fiscal Officer