

April 3, 2023 Minutes

Dearing called the April 3, 2023 meeting to order at 6:00 pm. The pledge was recited by everyone present. Upon Role Call the Result was:

DEARING HERE

VESELENAK HERE

URBACH HERE

Veselenak made the motion to accept the minutes as they have read them through email. Seconded by Urbach.

All in Favor: YES Urbach made the motion to pay the bills. Veselenak seconded the motion. All in

Favor: YES The bills are in the amount of \$22,733.10.

PUBLIC PARTICIPATION

- 1) Ryan Labriola asked what the progress was for the venue on Brinker with the Prosecutor. Dearing stated that Cochran was not present. Veselenak said she emailed Cochran to see where he was at with this. Cochran responded that he did contact the Prosecutors and that he was waiting now to have Colucy get the letters out to the residents. After that Veselenak emailed Colucy to see if she was informed on this and where she was at with the letters. Veselenak also spoke with Urbach who informed her that the Prosecutors can take some time. Veselenak stated that the Prosecutors have been in contact with us on this. Veselenak will touch base with Cochran every couple days for updates. Dearing asked if the venue has set a date for any events. He would contact the Rombach, the Fire Inspector. Labriola responded that there is a photo shoot this weekend. Does that qualify under agricultural? Dearing stated he did not think so. Veselenak stated the sale of flowers do though. Dearing stated that Cochran is working on a letter for the Prosecutors and our resolution from the Board showing our support to zoning, which is being signed tonight. Veselenak said she spoke with the Rombach and he said that as long as they are using the inside of the building to call him but if it is outside, there is nothing he can do. Dearing said they should be able to call the Health Department then if it is outside. Labriola stated that you can not get a hold of the Health Department on a Saturday. Holtzer stated she thinks they are just trying to get around zoning laws.
- 2) Haught asked if the Fire Department gets notification from the Township Board of any hazardous material coming through our area? Dearing responded that is the County's responsibility and that he thought permits would have to be pulled for that. Stark County has a hazmat team. Haught asked if the Fire Department is notified on this. Dearing said he is not sure but will ask at the next meeting for Erie Valley.
- 3) Haught stated that there are still a lot of poles down around the township. Dearing stated if they see a downed pole to call and report it.
- 4) Alyssa Sulzener from Stark County Health Department introduced herself. She is a sanitarian. She dropped off a folder with their different services. Bethlehem is one of her townships. Urbach asked if they were still running the grant for the waste water. Sulzener responded yes. A resident is concerned with the venue's septic system. He has gone through the process and septic system depends on the number of bathrooms, bedrooms and so on and he does not think it could sustain a large group. He does live downhill from the venue. He would like to know how many people is too many people. Sulzener stated that it sounds like a formal complaint needs to be submitted. The Health Department did issue a letter to them last summer stating they cannot hold any weddings at that location. The owners did state there was only one wedding at the property and they are aware that the Building Department and the Health Department denied them hosting weddings on their property. They need to get permits. Sulzener asked if it seems like there is more activity there. Holtzer responded that they are trying to do functions outside due to them not being able to hold anything inside. Ryan Labriola stated that they are having a catering company come in. Sulzener stated they would still have to provide proper waste water disposal. It is possible that port-a-johns could be used. Sulzener said she will ask her supervisor about that and

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of upcoming events. Dearing asked that she let the Trustees know what her supervisor says about the trailers or port-a johns.

ZONING REPORT

- 1) Dearing asked Cochran if he had contacted the Prosecutors concerning the venue. Cochran responded yes and that Dawson referred him to Jessica Logothetides. She gave Cochran a list of items to provide to her for her to move forward. Dearing asked Cochran if he needed anything from the Board. Cochran responded no. Basically it's the documents and violations. Cochran stated that this is just one of seven (7) properties that are in violation. Urbach asked Cochran how long he thought it would take to get the information to the Prosecutors. Cochran responded hopefully only a couple of days. Matics asked Cochran to ask the Prosecutors if the Trustees needed to do resolutions in support of this and if so could just one be done for all properties or do they need to be separate, or does a resolution even need done. Dearing responded he thinks since they are already in violation of zoning and it was voted in that resolutions would not be needed. Veselenak stated that the venue has already been denied so can the other 6 properties come in and apply for a variance? Cochran responded no they cannot. Veselenak asked then how did the pool cover apply for a variance? Cochran responded, due to it being one type of pool protection verses another type of pool protection and the Appeals Board approved it. Veselenak asked if the 6 are all businesses. Cochran responded some are and others are junk that needs cleaned up.
- 2) Cochran asked that he gets a direct call from someone who has an issue instead of getting it second hand.

ROAD SUPERINTENDENT REPORT

- 1) Strubel state that last weekend with the wind, they were pretty busy. They had trees down on Riverdale, Beth and Woodland Hill. They received a call from the fire department that there was a tree and wires down on Rockville. Strubel put up barricades there and they cleaned that up. Strubel received a second call that another tree came down on Rockville. He went back and put the barricades back up. Strubel stated that people throw the barricades off in the ditch. Dearing suggested that Strubel take pictures and keep a record of this incase an incidence occurs he has proof that they were up. He checked the river and kept an eye on that during the weekend.
- 2) The following weekend the wind was blowing so much that it snapped a stop sign post at Seeman and Beth. Strubel replaced it. Strubel thanked Veselenak and her husband for coming out to help him with cleanup and installation of a stop sign on Seeman and Student that also got snapped off.. There were trees down on Kemary, Brinker and Riverdale. A stop head sign was twisted completely around and that was replaced today. Strubel stated they will check all the signs in the township for repairs or replacements.
- 3) Strubel did have some of the arrow signs upstairs and they installed those.
- 4) Strubel ordered and received two loads of salt and has two loads on order. We still have more to order but we also need the space to store it.
- 5) The light bar on the old truck is not working. Dearing asked if Strubel knew where to get another. Strubel said Cross Truck carries them. Dearing said he will give Strubel a company to contact and to get a couple of estimates for the Board.
- 6) Strubel stated that there are a lot of road signs missing in the Township. He has to make them up and will install them as they are ready. He will need to order some blanks and letters. We are down to one stop sigh, he thought maybe one hill blocks view sign and one arrow sign. He needs to restock our signs. Dearing asked how many stop signs does he want. Strubel responded a half dozen stop signs and a couple hill blocks view signs. He will have to check on any others.

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URBACH REPORT

- 1) The Navarre Water Department turned the water on at the park and there is a water leak at the sink in the men's bathroom. They are going to see if they can fix it. Urbach will find out tonight if the Water Department can fix it or not. If not he will contact Baker to see if he can.
- 2) Urbach asked Matics if prevailing wages needed to be charged for the park grant. Dearing said absolutely. Matics agreed.
- 3) Urbach stated that the Village is donating \$500.00 for the Easter Egg Hunt and is the Township willing to donate the same amount. Urbach said they have about \$1,200.00 invested in candy and prizes. Dearing said he was good with that. Veselenak agreed. Urbach said the event is on Saturday at 1:00 pm.
- 4) Urbach said he went and checked on the tree that he got a call on. Strubel said he has already got that cleaned up.

VESELENAK REPORT

- 1) Veselenak stated she has Saturday, June 3rd from 9:00 to 12:00 set at Navarre Bethlehem Township Community Park confirmed for the "Large Recycle" day. Urbach said the Volunteer Park Board would help. Veselenak said that last year he brought a pretty big crew with him. She will find out if help is needed.
- 2) Veselenak said that with the storms lately, it was mentioned about the tri-pods for temporary downed sign. Do we have those? Dearing said that those probably would not stay up in the wind. Strubel stated we just replace the signs at that time. Strubel said the barricades were blown down from the wind but if it's laying in the road at least people know there is something going on ahead. he could purchase some sandbags to hold down the barricades. Strubel said that a barricade on Rockville was stolen. Urbach said he will call the Sheriff's Department and report that.
- 3) Veselenak also asked that if Strubel was not available, what is the protocol to handle clean up of downed trees and signs. Dearing stated that Ferrell the Assistant Road Superintendent would be the next in line. Then it would be the Trustees next.
- 4) Veselenak asked if we were meeting with the park board to discuss the grant. Urbach said he was waiting until after the egg hunt to get a date together. They were getting prices together. Matics asked prices for what. Urbach replied playground equipment, cost to put the picnic tables together and such. Dearing asked what the park board decided on the grills. Urbach responded he thought they were getting prices on those also. Matics said the grills they have priced swivel so the ashes are protected from the wind. Matics stated she got pricing for striping the parking lot and a handicap parking sign. You have that information in your paperwork I handed out. Due to it being a state grant you have to follow their guidelines. The cost of striping is \$450.00 from Levco Striping out of Strasburg and the cost of the sign and post is \$144.06. Levco stated the price could change once they get on site and that the two (2) cement parking stops closest to the creek would need moved due to the ADA parking being to the left of the bridge ramp and then access to both the bridge and the closed pavilion would be accessible from that ADA parking location. Strubel asked what the cost was to stripe the ADA parking. He stated parking for ADA at the building needs redone. Dearing asked Matics to contact Levco for a cost on that.
- 5) Veselenak stated she forwarded the quotes to everyone for the path refresh and one for new signs. The quote for the sign is for a metal sign. She stated that Stark Parks was going to go with signs made out of composite material instead of wood. She contacted another sign company in Bolivar. Veselenak said that the gentleman from the Bolivar company stated Owen-Merry was asking for a quote from him for the park. Matics stated that Urbach informed her that the park board was not going for their grant from the Timken Company. Urbach said that they are not but our grant for \$150,000.00 the park board is involved. Dearing stated that we have to

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communicate. Veselenak said she is willing to help with this but does not want to get caught in the middle. Matics said we need estimates to send to the state for their ok before any work can be done and who knows how long that will take. The stream restoration needs done as soon as they can get in. Dearing said the stream work needs done before paving. Veselenak asked when the deadline for the grant is. Matics responded she thought it may be the middle of next year. Urbach said he informed Owen-Merry to have the estimates into the township in a couple weeks. Veselenak asked who would submit it. Dearing stated Matics would do that. Veselenak said she would be willing to help Owen-Merry get estimates and for Urbach to let her know.

- 6) Veselenak received a call from Abe Highben with the Baseball Association and she informed him to speak with Urbach. Urbach said that Randy Koch is now the head of that.

DEARING REPORT

- 1) Strubel contacted Dearing concerning the tree trimming on Seeman that there was debris left and still needed cleaned up. Dearing contacted T. Rowley and pointed out the areas and a tree that was leaning in some lines on Beth that need addressed. T. Rowley seemed very responsive and will take care of it. Dearing will give him a couple weeks to get that handled. With the high winds lately he is very busy.
- 2) Bassinger from the Engineers office emailed Dearing concerning the guardrail removal on Maplehill. Due to the road traffic being less than 750 per day and the speed limit of 40 mph there, ODOT specs are that if there is 8' at a 6-1 slope you do not need guardrail. Dearing will add the guardrail removal and grading to the culvert replacement bid. The culvert at the end of the road needs to be extended about 10' and Strubel will handle that.

FISCAL OFFICER REPORT

- 1) Matics asked if the Trustees had looked over the email from OTARMA Risk Management concerning items that need addressed. Dearing said yes. Matics said it is not bad but we need to address the items. One item is setting up emails for zoning so that email addresses follow whoever is in that position. Matics asked if they should be Hotmail accounts which is what the township has. Dearing said that would be best. Matics asked if btzoninginsp@hotmail for the zoning inspector and btzoningsec@hotmail would be good if they are available? Dearing said that would be good. Just be sure to put those on the website. Matics said Colucy will set hers up and Matics will get together with Cochran to set his up.
- 2) Emails forwarded to the Trustees: Stark County Salt Co-Op info, Star Ohio Monthly report, Stark Parks info on their pancake breakfast, various OTA alerts and SCRIP safe streets grants.
- 3) Emails received: new deadline for legal advertising in the Repository and the Independent and zoning board workshops which Matics did forward both to Colucy.
- 4) Mail received: Phatt Chix renewal which Matics gave Cochran a hard copy tonight.

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5) March monthly financial report:

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|---------------------------------------|-------------------|--------------|---------------------|
| Monthly Financial Report - March 2023 | | | |
| Huntington Bank | | | |
| Beginning Balance | \$456,912.46 | | |
| Total Receipts | \$142,758.47 | | |
| Sub Total | | \$599,670.93 | |
| Total Debits | \$40,782.95 | | |
| Huntington Bank Total | | | \$558,887.98 |
| | | | |
| Star Ohio | | | |
| Shepler Cemetery | | | |
| Beginning Balance | \$3,716.64 | | |
| Interest | \$15.36 | | |
| Total | | \$3,732.00 | |
| Sherman Cemetery | | | |
| Beginning Balance | \$6,450.72 | | |
| Interest | \$26.65 | | |
| Total | | \$6,477.37 | |
| Cash Fund | | | |
| Beginning Balance | \$229,791.97 | | |
| Interest | \$949.41 | | |
| Total | | \$230,741.38 | |
| Star Ohio Total | | | \$240,950.75 |
| UAN Subtotal | | | \$799,838.73 |
| outstanding Payment | \$1,007.17 | | |
| UAN TOTAL | | | \$798,831.56 |

- 6) Matics stated that the township did receive half on the Road and Bridge and the Road Districts funds in from our first half property taxes.
- 7) Haught thanked Veselenak for all the work she has put in on the zoning issue with the venue.

Dearing said the next meeting will be Monday, April 17, 2023 at 6:00 pm. Veselenak made the motion to adjourn. Seconded by Urbach. All in Favor: YES

The meeting adjourned at 7:08 pm.

Mark Dearing - President

T. Renee´ Veselenak - Vice President

James J. Urbach – Trustee

Jody Matics – Fiscal Officer