

April 21, 2026 Minutes

Lambert called the regular meeting to order at 6:00 pm. The pledge was recited by all present. Upon Role Call the Result was:

LAMBERT HERE

URBACH HERE

Urbach made the motion to accept the minutes from April 16, 2026 emergency meeting as they have read them through email. Seconded by Lambert. All in Favor: YES Urbach made the motion to pay the bills. Seconded by Lambert. All in Favor YES The bills are in the amount of \$10,754.31.

PUBLIC PARTICIPATION

- 1) Lambert stated that there is a resolution from the Commission Board to amend the Zoning Resolution for them tonight but is putting it on hold due to Veselenak being absent and presuming she would want a chance to consider this. Lambert had several questions. 1) How did this come to be, was it due to a specific request? Holzer stated that is how it initially started but then we sent it to the prosecutor for his input. He had suggestions on how to clarify the language. The Commission Board took his suggestions then. The language has also passed SCRIP. Lambert asked how old the language was. Holzer replied she thought it was the original language from the 70's due to it mentioning servants. Lambert wanted clarification that the original language wasn't tailored to Air B&B's. The response was no due to that not existing back then. Lambert asked if you can have a kitchen and or a bathroom in the accessory building. Holzer stated it doesn't restrict that, it just restricts that no one can live in it. There is only one dwelling per parcel. Lambert stated then it does affect building an Air B&B. Flinner stated that if a resident has enough property, they can do a land split and build another dwelling on the other parcel. Lambert asked if Veselenak could call Holzer with any questions she may have. Holzer stated yes she can.
- 2) Lambert stated he received a call asking if the township allows an Air B&B and he didn't know what to tell them. Holzer, Flinner and Quist all stated it would be wise for the trustees to install in the by-laws for the entire township that either yes or no you allow Air B&Bs as soon as possible. Lambert stated we will get to that as soon as we can.
- 3) Laney Willett from the Stark County Health Department approached the trustees that the health department is here for the township. She stated that she handles the septic systems in the township. Lambert asked if the county has anything in place requiring septic inspections. Willett stated that yes they do and it only pertains to aerator systems. Matics asked if the health department still has the grant available to install new septic systems? Willett stated yes we do but there is approximately a two year wait. Matics asked if that only pertains to installations of the aerator systems. Willett responded no. It is to replace whatever the resident desires. Matics stated she received an email from the health department and forwarded it to the trustees. It was discussed at the meeting and it seemed it was for epidemic situations. The health department wanted to know names and qualifications for the township. No one on the board is qualified for epidemic situations. Willett asked that a call be put in to whoever put the email out for clarification. Willett handed in information for the trustees on different areas they cover.
- 4) Vicki Owen-Merry thanked the board for their help at the Easter Egg Hunt. She asked the trustees if they would be in favor with a picnic at the Navarre Bethlehem Park for the 250th anniversary on Sunday, July 12th at 1:00 pm. Urbach stated he will call the ball association to make sure they don't have games going on. The paper products, hotdogs and hamburgers would be provided. Matics suggested getting donations. Owen-Merry stated that she didn't think people would donate. Goist and Flinner stated they would donate, Matics stated she thought the township could donate. Goist stated that the toughest thing would be getting the word out.
- 5) Owen-Merry asked that the Trustees install a moratorium for the township of two years restricting data centers coming into the township anywhere at their next meeting. That would give the commission board time to

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research the data centers and install something that protects the zoned area. Lambert stated that he wanted to make sure that if there are objections to data centers that they are factual objections.

- 6) Dominic Fritz stated that the Appeals Board would like for the Board of Trustees to have the availability to go to a private attorney for situations that involve legal matters other than relying on the prosecutor.

ROAD SUPERINTENDENT REPORT

- 1) Replaced the culvert on Seeman. The asphalt plant was closed down so that still needs done.
- 2) Replaced the tires on the backhoe.
- 3) We still need to discuss chip and seal for Hughes to inform 20/20 Enterprise.
- 4) Spoke with Mr. Soehnlen and he is looking into repairing the creek on his property.

URBACH REPORT

- 1) Stated he is waiting on a call from the ball association concerning the dirt for the fields at the Navarre Bethlehem Park. He will give them Hughes' contact info.

LAMBERT REPORT

- 1) Informed Flinner he went out to Sherman and Brinker to check out the drainage issue he brought up at the last meeting and could not see what he was referring to. Flinner stated that the ditch needs a catch basin to widen the turn there. Hughes stated he did go out and knows what he is talking about. The engineers will need to be contacted on that.
- 2) Flinner stated the ditch at Brinker and Hudson is dangerous when you are heading east on Hudson and turning to go onto Brinker and there is a vehicle at the stop sign or if there is traffic coming down the hill to the stop sign on Brinker.
- 3) Referring to the drainage situation at the Keith property on State Rt 21. He spoke with ODOT and the water is supposed to continue south. ODOT is not done and there is more work to do there.

FISCAL OFFICER REPORT

- 1) OTA membership dues are due. The amount for all township board members, the road superintendent and the zoning inspector comes to \$385.00. The zoning board members who were at the meeting stated that they have used their webinars. The board ok'd the payment.
- 2) Transferred \$100,000.00 from Star Ohio cash fund to Huntington Bank via ACH today.
- 3) Received notice from AEP that they will be spray along their right-of-ways and along their existing road ways May 4th - May 5th weather permitting.
- 4) Asked the Trustees their thoughts on the Silco estimate. Urbach will contact hopefully three other companies to give the trustees quotes.
- 5) We received a donation from MCTV of \$2,500.00. Urbach made the motion to accept the donation from MCTV in the amount of \$2,500.00 and to put that into the General Fund. Lambert seconded the motion. All in Favor: YES
- 6) Discussed the record retention schedule RC-2 with Lambert. Lambert made the motion to accept the revised RC-2 schedule which has a drift and a transient section added. Urbach seconded the motion, All in Favor: YES Matics will email it to the Ohio History Connection to go through the process.
- 7) Checked our Huntington account to see if we received our 1st half tax funds in yet. We have not and there is nothing pending.
- 8) Emailed the AOS email to the Trustees concerning disability access to our website. We have two years to comply.

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Lambert stated the next meeting will be **Wednesday**, May 6, 2026 due to election day being on May 5th, at 5:30 pm for the work session and 6:00 pm for the regular session. Urbach made the motion to adjourn. Seconded by Lambert. All in Favor: YES The meeting adjourned at 7:31 pm.

Ronald L. Lambert- President

Absent
T. Renee Veselenak- Vice President

James J. Urbach – Trustee

Jody Matics – Fiscal Officer