

## July 15, 2024 Meeting Minutes

Veselenak called the July 15, 2024 meeting to order at 6:00 pm. The pledge was recited by everyone present. Upon Roll Call the Result was:

VESELENAK HERE                      URBACH HERE                      LAMBERT HERE

Urbach made the motion to accept the bills in the amount of \$17,124.08. Lambert seconded the motion. All in Favor: YES Urbach made the motion to accept the minutes of the July 1, 2024 meetings as the trustees have read them through email. Seconded by Lambert. All in Favor: YES

### PUBLIC PARTICIPATION

#### Carol Goodnight:

- 1) Property east of the park on Fohl Rd is making progress.
- 2) Thanked Strubel for getting her ditch mowed.

Betty Flick: Veselenak heard back from the Prosecutors concerning drainage on her property. The Township is responsible for the drainage system at the Shetler Allotment. Strubel and the Trustees will go out and assess.

#### Jack Flinner:

- 1) Noticed on the township's website that the Commission Board meeting is cancelled for July. He is on that board and did not receive notice about it being cancelled. Response: That is up to the Zoning Secretary.
- 2) Asked if the Board was still considering upgrading the small tractor. Response was not at this time.

Judy Warner: Junk Vehicles on Lakehill Drive. Response: Borojevich stated those vehicles are legal and not junk according to the ORC and the Zoning Resolution. He will email the Board verification. Veselenak will contact the Prosecutors.

### ZONING REPORT

- 1) Received an anonymous letter concerning Navarre Village Mobil Park having structures and additions without permits. Borojevich will speak with the manager at Navarre Village Mobil Park.
- 2) Any resident needs to go to the Stark County Building Department first for building permits for new structures and then Bethlehem Township Zoning Inspector, Scott Borojevich for the Township's permit. Contact information is on the website: bethtwp.com.

### ROAD SUPERINTENDENT REPORT

- 1) OUPS was contacted to mark lines out on Woodland Hill and Goodrich. There is a phone line in the middle of the ditch on Woodland Hill. Strubel will taper as close to the phone line as he can and then once the pipe is vetted out he will see how the water flows. Goodrich looks good as far as no utility lines. Strubel will put a small ditch where needed.

### LAMBERT REPORT

- 1) Estimate on landscaping around the sign: T. Rowley: 2 taller profile plants for sides of sign w/small lower plants for front and back for \$950.00.

### VESELENAK REPORT

- 1) Fire Department would like "Entering Bethlehem Township" signs on township roads. Strubel stated we do have some signs up. On State and County roads you need to get the ok from them. We do have some signs here for that. Roads will be checked for signs and this will be discussed further.

BETHLEHEM TOWNSHIP TRUSTEES  
8600 BLOUGH AVE SW ♦ P.O. BOX 161 ♦ NAVARRE, OH 44662  
PHONE: 330-756-9207 ♦ WEBSITE: bethtwp.com

- 2) Received a complaint about the railroad tracks on Riverland Ave. Wheeling Lake Erie was contacted and they are going to assess it.
- 3) Quote for landscaping around the sign: Gregory & Sons Lawn and Landscaping – Install 12-15 low growing plants and bushes, install weed fabric, #4 river rock, boulders & edge for \$2500.00.

FISCAL OFFICER REPORT

- 1) Is there a decision on landscaping around the sign? Lambert made the motion to go with T. Rowley to install landscaping at the township sign for no more than 20% above \$950.00 with the township supplying the river rock. Seconded by Veselenak. All in Favor: YES
- 2) Our note to Bank of Magnolia is due July 18, 2024 with a 10-day grace period so the total is due by July 28, 2024. We are waiting for the remainder of the funds to come in from the State for the grant.
- 3) T. Rowley tree estimate was signed and emailed. Candi Rowley stated to just call them when our 2<sup>nd</sup> half property funds come in.
- 4) What do you want to do with the \$1,000.00 MORE grant from OTARMA? \$712.50 plus shipping for first aid kits and extra supplies and \$250.00 for OTA Conference.

RESOLUTION #2024-20

Urbach made the motion for the resolution to apply for the \$1,000.00 MORE Grant from OTARMA to purchase first aid kits and extra supplies at \$712.50 plus shipping and to be reimbursed for the 2024 OTA Conference fees at \$250.00. Seconded by Lambert. Upon Roll Call the Result was:

VESELENAK YES                      URBACH YES                      LAMBERT YES

- 5) Matics gave the trustees an excel spreadsheet in their packets on our funds received from the first half taxes.
- 6) Met with Wacker signs for estimate for LED lighting in the garage which will be covered by the \$4000.00 grant with Dynegy Energy. No estimate received yet. Urbach will get an estimate also.
- 7) Received a call that if needed next year, there is interest for a park board member and park employee.
- 8) Accountants for our audit brought our files back today.
- 9) Records Retention was emailed to the Ohio State Historical Society. It can take anywhere from 3 – 6 months to get verification. We can ask the local historical society if they would want anything deemed to be disposed.

Veselenak stated the next meeting would be Monday, August 5, 2024 at 6:00 pm with a work session at 5:30 pm.  
Urbach made the motion to adjourn. Seconded by Lambert. All in Favor: YES

The meeting adjourned at 7:35 pm.

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T. Renee Veselenak - President

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James J. Urbach - Vice President

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Ronald L. Lambert – Trustee

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Jody Matics – Fiscal Officer