

July 1, 2024 Work Session Meeting Minutes

Veselenak made the motion to call the work session meeting to order at 5:30 pm. Seconded by Lambert. All in Favor: YES Upon Roll Call the Result was:

VESELENAK YES URBACH YES LAMBERT YES

Matters discussed:

Ohio Public Works Commission Joint Paving Grant:

- 1) Only District 19 townships can be involved with the joint paving grant.
- 2) 75% grant coverage with another grant of 25% available.
- 3) They offer 0% interest for the project.
- 4) The grant applications will be available on July 5, 2024.
- 5) Application submission closes February 2025
- 6) Funds will be available July 2025.

There are other grants available for paving projects through the Ohio Public Works Commission. Veselenak made the motion to close the work session. Seconded by Lambert. All in Favor: YES The meeting adjourned at 5:44 pm.

July 1, 2024 Records Retention Meeting

Veselenak made the motion to go into the Records Retention Meeting at 5:45 pm. Seconded by Lambert. Matics asked if there were any changes to be made to the records retention scheduled she had emailed to all the trustees? Lambert asked if we find that the information that the NBTHS would be interested in, can we forward that onto the local historical society. Matics stated she will find that information out for our next meeting. Matics stated she would like to make the “grants files” permanent instead of 5 years.

RESOLUTION # 2024-19

Lambert made the motion for the resolution to accept the Records Retention Schedule with the stipulation that Item A-30, Grant Files be changed to a permanent file instead of disposal after 5 years. Veselenak seconded the motion. Upon Roll call the Result was:

VESELENAK YES URBACH YES LAMBERT YES

Veselenak made the motion to adjourn the Records Retention meeting. Urbach seconded the motion. All in Favor: YES The meeting adjourned at 5:55 pm.

July 1, 2024 Regular Meeting

Veselenak called the July 1, 2024 meeting to order. The pledge was recited by everyone present. Veselenak made the motion to accept the bills in the amount of \$26,149.73. Urbach seconded the motion. All in Favor: YES Veselenak made the motion to accept the minutes of the June 17, 2024 meeting as the trustees have read them through email. Seconded by Urbach. All in Favor: YES.

ROAD SUPERINTENDENT REPORT

- 1) Strubel stated that Kemary was shut down between Brinker and Fohl due to phone poles being damaged by the storm that came through on the 19th. Branches and limbs were also cleaned up that day through out the township.

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- 2) Shrubs were torn out at the township sign and bulbs were replaced in the sign.
- 3) Strubel met with Advance Sewer Systems, Inc to see the cost of jetting out the culvert pipe at Woodland Hill. The estimate is approximately \$500.00 to jet the pipe and dispose of the debris. Strubel would like to see what will happen when the pipe is open to decide what avenue to take next.
- 4) Harvey's Auto Repair called Strubel today concerning the pickup truck. They want to take the truck to a dealer ship to have the tune up done due to the plugs bust off when they take the plugs out. Waikem's estimate is \$1,500.00. Veselenak made the motion to accept the estimate of \$1,500.00 to have the tune-up done at Waikem. Seconded by Urbach.
- 5) Strubel stated Art from 20/20 will be in to chip and seal around the beginning to the middle of August.

LAMBERT REPORT

- 1) Lambert asked Strubel if the estimate is a fair for the roads listed on the tree trimming estimate? Strubel stated yes. Lambert asked Matics if we had the funds available to do this project. Matics responded she would like it to be done after our funds come in from the 2nd half real estate funds come in. Matics will speak with T. Rowley. Urbach asked if we could take the funds out of the Star Ohio cash fund. Matics stated she did not want to touch that money.
- 2) Lambert stated he thinks the Village is going to vote on supporting the Historical Society possibly tonight. The Township is going to have to decide on this soon. There was some discussion on this. Veselenak will contact Molly Lehman to see if she can get more information on the position responsibilities and to see if the Village voted on this.

PUBLIC PARTICIPATION

- 1) Judy Warner thanked Strubel for pulling the shrubs from around the sign. It looks nice.
- 2) Carol Goodnight:
 - a) She has a purple martin bird house that she would like to donate to be installed at the park.
 - b) She asked why the ditch by her house does not get cleaned out? Strubel stated that is either the County or the Village's responsibility. Urbach will find out who is responsible and contact Goodnight.
 - c) She stated that the property right next to the park on Fohl Rd is a disaster. She spoke with the Stark Health Department and the came out and took pictures and they will come by weekly to see if it is improving on the debris laying around. Borojevich will check with the Health Department to see where they are at with it.
- 3) Betty Flick stated that her culvert at her property in the Shetler Allotment is still a problem. Veselenak stated that the County will not do anything due to it being out of the ROW. Lambert stated that we need to get official clarification as to who is responsible for that. Flick stated they moved in their home in 1971 and were one of the first to move into the Shetler Allotment. Veselenak stated she will contact the prosecutors to see who we need to contact to see who is responsible for that culvert. Veselenak will contact Flick.

ZONING REPORT

- 1) Borojevich is starting a new filing process. Hopefully that works for your emails.
- 2) Thanked the Board for the ADOBE purchase.
- 3) Met with SCRIP concerning the lot splits at Springwood Lake and there are still gray areas. They did say they do check them. 4 out of 5 were approved.
- 4) People are inquiring more about regulations for new builds.
- 5) Veselenak asked if Borojevich has any update on the conditional permit for the solar project. Borojevich stated he is not involved with that.

URBACH REPORT

- 1) Wade Radabaugh lives on Rt 21 and complained about his neighbor to the south has installed a storage unit on his property close to the road and he cannot see traffic to get out of his drive. Urbach called Greg from ODOT. Urbach needs to get a phone number of the resident and give it to Greg for him to call the resident.
- 2) Darrell Applebee called Urbach concerning a pond on his neighbors' property. They took out the dam and it is causing erosion problems in his field. Urbach contacted MWCD and they referred him to the EPA if the erosion is bad enough. Urbach will check with Stark Soil and Water also.
- 3) Urbach contacted Derrick Winnington concerning the Memorial Race for Mark Dearing. It needs ok'd by Stark Parks first.
- 4) Urbach spoke with Stark Parks concerning a boat launch at Riverland and Rt. 212. Veselenak asked if that was at the bridge on Riverland. Urbach will check with Stark Parks on the exact location and hopefully get some plans emailed from them.

VESELENAK REPORT

- 1) Veselenak received the flyer on the Large Recycling event at the park. She will email that to Matics to put on the township website.
- 2) Veselenak is getting a lot of calls on Navarre's electric aggregation which doesn't concern the township. Veselenak suggested that the Village and the Township go in together on the electric aggregation for next year. This will be discussed at a Village meeting to see what they think.
- 3) Veselenak went to the Large Solar meeting hosted by Stark County Commissioners. After hearing everything at the meeting, Veselenak is very satisfied with the township's decision to take these projects on case by case.

FISCAL OFFICER REPORT

- 1) Matics sent an email to Dominion to be reimbursed \$15.00 for their NFS Huntington charged our account for on June 29, 2024.
- 2) Matics updated the township to be available for federal funds through SAM in case something would arise again for the township to qualify for those funds. It is a process to start from scratch for those funds.
- 3) Matics submitted our 3rd report to be reimbursed from the state for the Park Capital Project Grant in the amount of \$34,472.56.
- 4) The Bank of Magnolia's note is due July 18, 2024. The interest incurred is \$6,550.12 which will be a 50/50 split with the Village.
- 5) OPERS contribution for 1/1/2025 – 12/31/2025 will stay the same. Employees share is 10% and the employers share is 14%.
- 6) The Ohio AOS has mandated that all elected officials and their employees are required to have training for fraud. Matics emailed this to all trustees. There is a link on that email to take you to the webinar. Once you have watched it please turn in the sheet with your information to Matics so she can fill in the sheet for Ohio AOS verifying that we all have taken the training. We have 90 days to accomplish this.
- 7) Matics had a key made for Colucy for the Zoning Inspector's office.
- 8) OTARMA wants to know if we would like an in person visit or to just email it. It was decided on an in person visit and to come to the September 16th meeting.
- 9) Matics received a call from John of Charles E. Harris who is performing our 2022-2023 audit. He stated that I did not respond to the AUP audit request. Matics apparently did not hit send and the audit is complete. John commend Matics on the order that she keeps the township's records. Matics agreed to the AUP audit due to the audit being completed and ready to send to the Ohio AOS. It will take approximately 2 weeks for the AOS to reply.

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- 10) Matics would like to schedule Wacker Signs to come in for an estimate of LED lighting for the township building. The cost of this would be covered by the \$4,000.00 grant with Dynegy. The trustees agreed.
- 11) Matics received the Alternate Budget paperwork that is due August 20th. Matics started this but has to wait until July 31st to do this year's information. There was some conversation on our budget for the remainder of this year and next year.
- 12) Monthly Report:

Monthly Financial Report - June 2024				
Huntington Bank				
Beginning Balance	\$450,263.09			
Total Receipts	\$35,829.79			
Subtotal		\$486,092.88		
Total Debits	\$210,251.14			
Huntington Bank Total			\$275,841.74	
Star Ohio				
Shepler Cemetery				
Beginning Balance	\$3,975.77			
Interest	\$17.77			
Total		\$3,993.54		
Sherman Cemetery				
Beginning Balance	\$6,900.45			
Interest	\$30.84			
Total		\$6,931.29		
Cash Fund				
Beginning Balance	\$249,188.29			
Interest	\$1,113.61			
Total		\$250,301.90		
Star Ohio Total			\$261,226.73	
UAN Subtotal			\$537,068.47	
Outstanding Debits	\$3,581.65			
UAN TOTAL				\$533,486.82

Veselenak stated the next meeting would be Monday, July 15, 2024 at 6:00 pm. Veselenak made the motion to adjourn. Seconded by Urbach. All in Favor: YES

The meeting adjourned at 8:27 pm.

 T. Renee Veselenak - President

 James J. Urbach - Vice President

 Ronald L. Lambert – Trustee

 Jody Matics – Fiscal Officer